



**APWA – Florida Chapter – West Coast Branch
 Executive Committee Meeting Minutes
 July 14, 2010
 Tony's Ybor Restaurant, Tampa, Florida**

* = Officer
 ** = Director

Members Present:

Linda Adejumo* - Chairperson	Rudy Garcia**
Sala Garbaj* - Treasurer	Chris Evers**
Chas Jordan* - Secretary	Dean Scharmen**
Muhammad Abdur-Rahim* - District Rep	Ed Burkett
Robert Nowak* - Past Chairperson	Henry Fain
Frank Bell**	Ernie Nelson
Keith Causey**	

1. **Call To Order** – Chairperson Adejumo called the meeting to order at 10:38 AM.
2. **Roll Call** – Five (5) Officers Present, Five (5) Directors Present, Three (3) Members Present, Quorum Established.
3. **Acceptance of June 9, 2010 Minutes** – Motion was made by Chas Jordan for acceptance. Seconded by Muhammad Abdur-Rahim. There was no discussion. The Motion passed Unanimously.
4. **Officers Reports**
 - a) Chairperson (Linda Adejumo)–
 - Presented letter to the Board from herself to the Chapter President requesting the Branch host the 2012 Annual Meeting and Trade Show.
 - Got membership information from Membership Chair and led a discussion on current member statuses.
 - Requested information on membership letters for new members and requested a follow-up call be made.
 - Requested that a blurb about “Retiree” Membership rates and 30-Year Lifetime Membership be put in the E-Newsletter.
 - Reviewed the Delinquent and Dropped Membership Lists.

- Discussed the objectives presented in the Chapter Petition from last year and how they need to become the objectives of the Branch:
 - Professional Development
 - Emerging Leaders Program (Financial Backing and Scholarships)
 - Discussion began about the possibility of providing a \$500 scholarship to a West Coast Branch Member who is interested in participating in the program to assist in the costs associated with attending APWA Congress each year.
- b) Vice Chairperson (Barry O'Brien) -
 - No Report (Absent)
- c) Treasurer (Sala Garbaj) -
 - Presented the Budget and Bank Account Reports
 - Current Status of Funds:
 - Checking Account: \$3,574.44
 - Scholarship Account: \$15,208.09
 - The Treasurer was directed to review the current rates associated with C.D.s and Money Market accounts to determine best way of gaining interest on the seed money for the Edward Burkett Scholarship Fund.
 - A motion was then made by Frank Bell, seconded by Muhammad-Abdur Rahim to transfer \$2,000 from the Checking Account into the Scholarship Account to fulfill the required \$6,000 match from the Branch for the seed money for the fund. Motion carried unanimously.
 - The Treasurer said he would review possible ways to invest the funds and coordinate with the officers, scholarship chairman, and Mr. Burkett on possible options.
 - A motion was made by Chas Jordan, seconded by Frank Bell to accept the Treasurer's Report. Motion Carried Unanimously.
- d) Secretary (Chas Jordan) -
 - Explained that he is now on the National Diversity Committee as the Subcommittee on Generational (Young Professional) Issues Chair.
- e) District VI Representative (Muhammed Abdur-Rahim) -
 - Once again asked for any recommendations on the policies presented by Mr. Layton for use by the Florida Chapter.
 - Inquired on who would be attending the August Chapter EC Meeting:
 - Linda Adejumo
 - Muhammad Abdur-Rahim
 - Ernie Nelson
 - Inquired on who would be attending APWA Congress:
 - Chas Jordan
 - Robert Nowak

- f) Immediate Past Chairperson (Robert Nowak) -
 - No Report.

5. Special Committee Reports:

- a) Awards (Chas Jordan)-
 - Announced that the Florida Chapter again won the Presidential Award for Chapter Excellence (PACE) Award in 2010.
- b) Association Alliance (Chris Evers)-
 - Informed the Board that a proposal is moving forward easing weight restrictions on roadways to 88,000 tons and then further to 96,000 tons.
- c) Audit (Frank Bell)-
 - Will be reviewing the Treasurer's Mid-Term Report
- d) Branch Annual Banquet (Barry O'Brien)-
 - No Report (Absent)
- e) Bylaws (Ed Burkett)-
 - No Report.
- f) Golf Scramble (Larry Cox)-
 - No Report (Absent)
- g) Historical (Henry Fain)-
 - Getting with Ernie to determine what needs to be scanned and what needs to be discarded and will deliver files to Justin / Chas.
 - Muhammad Abdur-Rahim stated he has membership log books to give to Henry.
- h) Membership (Bob Nowak)-
 - As of July 8th current membership is at 334.
 - Chapter Membership Numbers:
 - June 2009 – 1610
 - January 2010 - 1542
 - July 2008 – 1498
- i) Newsletter (Justin Ricke)-
 - Planned to be out by the next Friday.
 - Still need information from members on “Member Spotlights” for the E-Newsletter.
- j) Nominating (Bob Nowak)-
 - Need to begin considering nominations for next year's Officers.
 - Two Board Vacancies, accepting nominations to fill those seats.
 - Linda Adejumo nominated Henry Fain, seconded by Sala Garbaj.
- k) Public Works Academy (Keith Causey)-
 - Close to finishing current class in next 2-3 weeks.
 - A request was made if there are any volunteers who would like to teach a TQM Class at PTEC, to get in contact with Rohland Bryant.
- l) Public Works Accreditation (Chas Jordan)-
 - No Report.
- m) Technical Sessions (Perry Lopez)-

- No Report (Absent).
- n) Scholarship (Keith Causey)-
 - No Report.
- o) Sponsorship / Vendor Relations (Justin Ricke)-
 - Vendor Appreciation Day set for November 5th and 6th. Need to begin planning now.
- p) Student Chapter (Chas Jordan)-
 - No Report.

6. Unfinished Business -

- a) Rudy Garcia suggested we do a member spotlight on Mr. Rohland Bryant. Bob Nowak said he would look into getting the information.
- b) Linda Adejumo suggest we do a member spotlight on Mr. Brian Usher. Chas Jordan said he would look into getting the information.

7. New Business -

- a) 2012 Annual Meeting Logistics -
 - Already reviewing venues and hotels.
 - Waiting for Florida Chapter action to begin pre-planning and establishing the committee.
- b) Ernie Nelson suggested we recognize the volunteers that are members who help teach at both Public Works Academys. Keith Causey and Chas Jordan would get together to plan appropriate recognition at the next banquet.

8. Announcements -

- a) None.

9. Date and Site of Next Meeting -

- a) August 11, 2010 at the Citrus County Administration Building in Lecanto, Florida – 3600 W. Sovereign Path, Lecanto Florida, 34461

10. Adjournment -

- a) Chairperson Adejumo adjourned the meeting at 12:56 PM.