



APWA – Florida Chapter – West Coast Branch
Executive Committee Meeting Minutes
May 12, 2010
Tony's Ybor Restaurant, Tampa, Florida

* = Officer
 ** = Director

Linda Adejumo* - Chairperson	Chris Evers**
Barry O'Brien* - Vice Chairperson	Larry Cox Jr.**
Sala Garbaj* - Treasurer	Rudy Garcia**
Chas Jordan* - Secretary	Ernie Nelson
Robert Nowak* - Past Chair	Ed Burkett
Clark Ricke**	Perry Lopez
Keith Causey**	Justin Ricke

1. **Call To Order** – Chairperson Adejumo called the meeting to order at 10:45 AM.
2. **Roll Call** – Five (5) Officers Present, Five (5) Directors Present, Four (4) Members Present, Quorum Established.
3. **Acceptance of February 20, 2010 Minutes** – Motion was made by Chris Evers to accept the minutes with one wordsmith change. Seconded by Keith Causey. There was no discussion. The Motion passed Unanimously.
4. **Officers Reports**
 - a) Chairperson (Linda Adejumo)–
 - Ms. Adejumo welcomed everyone to the meeting and discussed the Chapter Leadership Training she attended, the Florida Chapter Annual Meeting and Trade Show and its participation level, and gave out 50th Anniversary lapel pins and books.
 - Ms. Adejumo then discussed her priorities for 2010-2011
 - MEMBERSHIP:
 - New Member Welcome Letters
 - Reviewing Dropped Membership List
 - Calling Delinquent Members
 - EXEC COMMITTEE COMPOSITION
 - St Petersburg Representative
 - Polk County Representative

- ALTERNATIVE MEETING LOCATIONS
 - Plant City
 - Citrus County
 - STUDENT CHAPTER DEVELOPMENT
 - COMMUNITY SERVICE EVENT
 - Clark Ricke, Justin Ricke and Barry O'Brien were tasked with developing a Branch Community Service Project.
 - EDUCATION (TECH SESSIONS)
- b) Vice Chairperson (Barry O'Brien) -
- No Report
- c) Treasurer (Sala Garbaj) -
- Passed out Six-Month Budget Report and Bank Statement
 - Report uses new Layout established by the Florida Chapter.
 - Mr. Garbaj explained the Transfers, the Rebate Payment from the Chapter, and Checks that were Paid Out.
 - Discussion was brought up on investment of the Scholarship Funds. Options:
 - C.D.
 - Separate Account
 - By-Law Change
 - National Policy?
 - Mr. Garbaj and Chas Jordan were tasked with looking into this further and bringing back a recommendation for the next meeting
 - Mr. Garbaj informed the Committee he would be out of town next month.
 - Chris Evers motioned to approve the Treasurer's Report. The motion was seconded by Frank Bell. There was no discussion. The motion passed Unanimously.
- d) Secretary (Chas Jordan) -
- Mr. Jordan presented the Executive Committee with the Presidential Award for Branch Excellence plaque that was presented to the Branch at the Chapter Annual Meeting.
 - Mr. Jordan then discussed his work at the national level with the Subcommittee on Generational Issues.
 - Mr. Jordan informed the committee that he hopes to add a little more to the next E-Newsletter and that other Branches are looking to add that service.
- e) District VI Representative (Muhammed Abdur-Rahim) -
- Not Present.
- f) Immediate Past Chairperson (Robert Nowak) -
- Mr. Nowak reported on the Florida Chapter Annual Meeting. He informed the Committee that it was a very Good Conference, except for the distance of the meeting from the hotel and specifically mentioned the Tuesday Night Event and Thursday Night Events as standouts

5. Special Committee Reports:

- a) Quarterly Technical Sessions -
 - Perry Lopez was appointed Chair with Larry Cox and Ernie Nelson as members.
 - Ideas for Tech Sessions included:
 - Strategic Planning
 - RCC in Okeechobee
 - Procurement Procedures
 - Sediment and Erosion Control
 - Mr. Lopez was tasked with bringing a proposed schedule for the next meeting.
- b) Branch Annual Banquet -
 - Barry O'Brien (ex-officio as Vice Chair) was appointed Chair of the Committee with Larry Cox and Frank Bell as members.
 - From now on the Branch Vice Chair will serve as the Annual Banquet Chair each year.
- c) Awards -
 - Chas Jordan was appointed Chair of the Committee with Justin Ricke, Robert Nowak, and Rudy Garcia as members.
- d) Vendor Relations / Sponsorship -
 - Justin Ricke and Clark Ricke were appointed Co-Chairs of the Committee with Chris Evers and Keith Causey as members.
 - A database of vendors was turned over to Justin for use in Sponsorship opportunities.
 - This committee was tasked with developing plans for improving the Vendor Appreciation Day and working on ways to communicate effectively with vendors.
- e) Golf Scramble -
 - Larry Cox was appointed Chair of the Committee with Keith Causey and Kevin Heald as members.
- f) Historical -
 - Henry Fain was appointed Chair of the Committee.
 - This committee will only stay in formation for as long as the scanning is being done of documents at the City of Tampa to be put on the Branch G-Mail System.
- g) Newsletter -
 - Justin Ricke was appointed Chair of the Committee and Newsletter Editor with Chas Jordan as a member and the E-Newsletter Editor.
 - Mr. Ricke requested that more articles be sent to him from members for a better newsletter.
- h) Membership -
 - Robert Nowak was appointed Chair of the Committee with Muhammad Abdur-Rahim as a member.
 - Mr. Nowak discussed calling delinquent members, sending out the new member letter and getting in touch with Public Works Directors

about their involvement. He will discuss with members of the Public Works Academy.

- i) Nominating -
 - Robert Nowak (ex-officio as the Immediate Past Branch Chairperson) was appointed Chair of the Committee with Muhammad Abdur-Rahim and Henry Fain as members.
- j) Public Works Academy -
 - Keith Causey was appointed Chair of the Committee with Robert Nowak and Larry Cox as members.
 - Mr. Causey reported that the last class just graduated.
- k) Scholarship -
 - Keith Causey was appointed Chair of the Committee with Frank Bell as a member.
- l) Branch By-Laws -
 - Appointment of this Committee was tabled to the next meeting.
- m) Public Works Accreditation -
 - Chas Jordan was appointed Chair of the Committee with Mariana Llanso as a member.
 - Mr. Jordan informed the Committee that both the City of Clearwater and the City of Dunedin have expressed interest in the program.
- n) Association Alliance -
 - Chris Evers was appointed Chair of the Committee.
 - Mr. Evers reported that their work with the Florida Senate helped to Hold the Line on using Transportation Trust Fund money.
- o) Audit Committee -
 - Appointment of this Committee was tabled until further notice.
- p) Student Chapter / Relations -
 - Chas Jordan was appointed Chair of the Committee with Linda Adejumo, Justin Ricke, and Perry Lopez as members.

6. Unfinished Business -

- a) Chris Evers reported that he met with the Public Works Director and City Engineer from Citrus County. They would be interested in hosting an Executive Committee meeting in Lecanto.

7. New Business -

- a) Discussion on 2012 Florida Chapter Annual Meeting in Tampa
 - There was one objection from Ernie Nelson due to the fact that he will no longer be employed at that time with the City of Tampa and cannot commit resources to the event.
 - Rudy Garcia said that resources will come if needed.
 - Robert Nowak said that he thinks the Branch should do it but wants to know the status of the Chapter requirements through the Chapter Development process set by the National Board of Directors.

- Linda Adejumo asked if we should request a certain payback be guaranteed by the Chapter. The Committee determined that was not necessary.
 - A Motion was made by Chas Jordan to inform the Florida Chapter of our interest in Hosting the Trade Show with the provision of more Research to be Done. The motion was seconded by Frank Bell. Ernie Nelson asked that we hold off and do a formal “Yea or Nay” motion by e-mail later next week when we have asked Decision Makers. Chas Jordan rescinded his motion and said he will make that motion by email on Thursday May 20th.
- b) A Motion was made by Chas Jordan to Appoint Justin Ricke to the Executive Committee (Officers Vote). The motion was tabled by the Chairperson to wait for possible other committee membership opportunities.

8. Announcements -

- a) None.

9. Date and Site of Next Meeting -

- a) June 9th, 2010 in Indian Rocks Beach

10. Adjournment -

- a) Chairperson Adejumo adjourned the meeting at 1:23 PM.