



**APWA – Florida Chapter – West Coast Branch  
Executive Committee Meeting Minutes  
February 2, 2011  
Tony’s, Tampa, Florida**

\* = Officer  
\*\* = Director

**Members Present:**

Linda Adejumo* - Chairperson	Chris Evers**
Chas Jordan* - Vice Chair	Troy McCain**
Sala Garbaj* - Treasurer	Larry Cox**
Brandi Allegood* - Secretary	Dean Scharmen**
Bob Nowak* - Past Chairperson	Ed Burkett
Muhammad Abdur-Rahim–District Rep.*	Ernie Nelson
Keith Causey**	Virgil Wasko
Rudy Garcia**	Gene Ginn
Randy Shane**	

1. **Call To Order** – Chairperson Adejumo called the meeting to order at 10:38 AM.
2. **Roll Call** – Six (6) Officers Present, Seven (7) Directors Present, Two (2) Members and Two (2) Guest Present.
3. **Acceptance of January 12, 2011 Minutes** – Motion was made by Chas Jordan for acceptance. Seconded by Keith Causey. There was no discussion. The Motion passed unanimously.
4. **Officers Reports**
  - a) **Chairperson (Linda Adejumo)**
    - Linda hopes that our upcoming golf tournament and banquet will ultimately turn a profit that will be used to add additional money into the West Coast Branch Scholarship fund.
      - Sala will have some of his employees use the vendor list Chas provided a few weeks ago to call and invite vendors to participate in the golf tournament and banquet.
      - Several Members have already contacted a variety of vendors to participate in the golf tournament and banquet.
      -

**b) Vice Chairperson (Chas Jordan)**

- **Diversity Committee**
  - Chas will be working with the Diversity Committee on the National level. They will be working on a Diversity inclusiveness packet for new APWA members, if anyone is interested in seeing one they can contact Chas.
- **Technical Sessions**
  - The technical sessions for the Florida Chapter meeting in April have been released and there seems to be a lot of good sessions. If anybody would like to see a list of the upcoming session they can contact Chas and he will forward the list of sessions and the schedule of sessions to you. (Chas will be speaking in two of the sessions.)
- **E-News and G-mail** - has been going really well.
- **Polo Shirts** – If you want your APWA shirt by the golf tournament you will need to place your money in today, if you want your shirt by the banquet you will need to pay by the day of the golf tournament.
- **Golf Tournament Sponsors** – If anyone plans on being a sponsor for the golf tournament you will need to contact Chas so your company name is added to the materials before the golf tournament in two weeks.
  - Sala will have his employees call last year's hole sponsors to see if they would like to sponsor again.
  - Chas asked Ernie to look and see if he had another box of the H-frames to stand the signs on for the holes.

**c) Treasurer (Sala Garbaj)**

- December Totals in the Accounts:
  - Education Fund – \$22,851.27
  - General Operating – \$3,125.11
- Chas Jordan moved to accept the Treasure's Report and Muhammad Abdur-Rahim seconded approval.
- Sala submitted his 2010 Treasurers Report to the Florida Chapter and they were accepted.
- Sala has a form that needs to be signed by both Linda Adejumo and Frank Bell.

**d) Secretary (Brandi Allegood)**

- No Report.

**e) District VI Representative (Muhammad Abdur-Rahim)**

- Muhammad will not run for a second year to be the District Representative, we need to start thinking of who can replace him in the upcoming year.
- Muhammad will be attending the upcoming Quarterly Meeting – If you have any issues or concerns that you would like him to bring to this meeting please contact him or Chris Evers (who are both voting members in the Florida Chapter).
  - On the agenda is a review of finances, and compensation for conferences.
- Nominating Committee Report – slate has been sent out and accepted; final vote is coming up. Good Luck to Chris who is nominated for Florida Chapter Chair Person.

**f) Immediate Past Chairperson (Robert Nowak)**

- No Report.

## 5. Special Committee Reports:

### a) Awards (Chas Jordan)

- Currently has one nomination for Timothy Goodrow Member of the Year, three for Meritorious Service Awards and zero for Award of Excellence.
  - If anybody has any nominations they would like to make for these three awards they have to be made by an Executive Committee Member and turned into Chas by the day of the golf tournament (February 12, 2011).
- Several nominations for Project of the Year.
- Chas will get with Linda to find out who she would like to give the Chairman's Award to.
- All award applications are due by the day of the golf tournament February 12, 2011.

### b) Association Alliance (Chris Evers)

- Meeting with Representative Micah in D.C. on February 9, 2011. – George Recktenwald, Sue Hann and Shelby LaSalle will attend and talk to him about the next Transportation Bill.
- Chris will be going to Tallahassee in a few weeks to meet with Legislators to discuss what's happening in legislation that affects Public Works.
  - Currently there is a move to change the CCNA statute to make it price based. Florida is 1 of 47 states that do not allow price to be a factor in selecting an engineering firm.

### c) Audit (Frank Bell)

- No Report. (Not Present)

### d) Branch Annual Banquet (Chas Jordan)

- Please turn in your registration for the banquet which will be on March 12, 2011.
- City of Largo will be responsible for bringing the electronic equipment.
- Looking for a vendor to offer printing services. Chas and Brandi will work on creating a good program for this year's banquet.

### e) Bylaws (Ed Burkett)

- No Report.

### f) Education and Technical Sessions (Dean Scharmen)

- Dean has been in touch with City of Clearwater with their Solid Waste Department to tour their facilities. Board agreed to post-pone until Mid-April.
- Dean will be Chair of the Tech sessions, and Ernie will help support Dean in this effort.
- Okeechobee Trip - Royal Concrete Concepts Facility (March 31<sup>st</sup>, 2011) - 50 seats available on bus. Ernie will look into providing water and danishes for people arriving that morning.

### g) Golf Scramble (Larry Cox)

- Tee packets have been completed, Golfsmith gave \$10 credit for packets.
- Needs current updated list from Sala to give to the golf club for team names (currently have 7 teams signed up).
- Several people have volunteered to help with the scramble.
- February 12<sup>th</sup>, 2011

**h) Historical (Henry Fain)**

- No Report. (Not Present)

**i) Membership (Bob Nowak)**

- Hasn't received the January report yet.
- Bob is working with Larry Contrell on working on the City of St. Petes membership. Look at report when it comes out to see if Pinellas County will be on the list.
- New member from Clearwater should be coming into the WCB soon.

**j) Newsletter (Brandi Allegood)**

- Hasn't received any articles or news items for the Newsletter.
- Deadline to turn in articles is February 18, 2011.
- If anyone has any articles or information they would like to see in the newsletter they are encourage to send it to the branch e-mail [apwa.wcb.florida@gmail.com](mailto:apwa.wcb.florida@gmail.com) or to Brandi directly at [Brandi.Allegood@rsandh.com](mailto:Brandi.Allegood@rsandh.com).

**k) Nominating (Bob Nowak)**

- Bob has received 19 votes so far (8% of membership has voted).

**l) Public Works Academy (Keith Causey)**

- Larry Cox – Public Works Academy voted to assist Keith with his hotel stay and food for the APWA Florida Conference.

**m) Scholarship (Keith Causey)**

- Keith has received quite a few applications, although a number of them have not supplied their transcripts yet.
- Deadline is February 18, 2011.
- State has changed their qualifications to five categories, Keith suggest that we may need to look into revamping ours next year.
- Scholarship Committee to review this year's applications – Keith, Sala, Larry and Ed

**n) Sponsorship / Vendor Relations (Ernie Nelson)**

- No Report.
- Committee formed to look at Membership and Vendor relations. Bob will follow up on a time to have both committees meet.

**o) Student Chapter (Vacant)**

- Linda and Chas to talk about finding someone to take over the Student Chapter Committee.

**6. Unfinished Business**

**a) 2011 & 2012 Fl Chapter Meeting**

- Chris says that this year's conference sponsorship is low. We need to start thinking about getting good sponsorships for the 2012 show in Tampa.

**b) Travel Nomination of Branch Officers for 2011-2012**

- Keith Causey requested reimbursement for travel, accommodations and dues.
- A resolution was formed on September 30, 2009 that proposed there be a reimbursement for service of West Coast Branch when it is a benefit to the branch not an individual. Board should use good diligence in their decision.
  - APWA Dues
    - Chris made a motion to Pay Dues, Muhammad seconded this motion.

- Would this be scholarship fund or general? Would come out of general education fund.
- Chas thinks that the investment for APWA is sending Keith to the Quarterly Meeting, Chas believes paying someone's dues is like paying for a Board Member.
- Chris and Muhammad agreed with Chas and withdrew their motion.
- Chris changed motion to support Keith's continued participation with the Quarterly Meetings and for 1 nights room stay. Muhammad seconded it. Passes unanimously by all.
- Linda asked Keith to cover his own membership.

**c) Lunch Meet Cost**

- Muhammad Abdur-Rahim made a motion that each individual pays for their own lunch at the Executive Committee meeting. Seconded by Ed Burkett. Passed unanimously by all.

**d) Ed Burkett Scholarship**

- Chas to send out copies of the investment policies.
- Josh Falcom from Edward Jones sent a 50/50 proposal for long term and short term investments. Ed waiting on answer if the funds are guaranteed by the Federal Reserve.
- Need to gather all information before meeting with the attorney for the initial consult.
- Will bring a recommendation back to the board before they move forward with a decision.

**7. New Business**

- a) None.

**8. Announcements**

- a) None.

**9. Date and Site of Next Meeting**

- a) March 9, 2011 – Sheraton in Tampa, Florida.
- b) City of Lakeland – April
- c) Tony's – May

**10. Adjournment**

- a) Chairperson Adejumo adjourned the meeting at 12:27 PM.