



APWA – Florida Chapter – West Coast Branch
Executive Committee Meeting Minutes
November 9, 2011
Sunken Garden
St. Petersburg, Florida

* = Officer
 ** = Director

Members Present:

Chas Jordan* - Chairperson	Kirby Stallings
Randy Shane* - Vice Chair	Mitch Schackue
Sala Garbaj* - Treasurer	Tom Hendrik
Bob Nowak* - District Representative	Lane Longley
Troy McCain**	Matt Wilson
Larry Cox**	John Rierh
Perry Lopez**	John Sunderman
Shane LeBlanc**	George Cassady
Patrick Tara	Renee Murch
	Mike Connors

1. **Call To Order** – Chairperson Jordan called the meeting to order at 9:31 AM.
2. **Roll Call** – Four Officers Present, Four Directors Present, and Eleven Members Present.
3. **Acceptance of Annual Meeting and September 14, 2011 Minutes** – Motion was made by Dean Scharmen for acceptance. Seconded by Randy Shane. Approved unanimously.
4. **Speaker:** Mike Jaroch from Thirsty Duck LLD, gave a 20 minute presentation with a Q&A session afterward.

5. **Officers Reports**

a) **Chairperson (Chas Jordan)**

➤ *The following members have joined the branch since our September Meeting:*

- Scott Meyers – Town of Belleair
- James R. Grady – Town of Belleair
- Perry Lopez – Town of Belleair (Welcome Back!)
- Larry Josephson – Wade Trim

➤ *The following Vendors have committed to Sponsorships for the West Coast Branch:*

- KCA – Event Sponsor (\$2,500) – E.D. Burkett Scholarship Fund Golf Tournament
- Roadway Management – Beverage & Shirts Sponsor (\$1,500)– E.D. Burkett Scholarship Fund Golf Tournament
- Creative Contractors, Inc. - Lunch Sponsor (\$1,000) – E.D. Burkett Scholarship Fund Golf Tournament
- Pinellas Public Works Academy – Front Nine Sponsor (\$1,000) – E.D. Burkett Scholarship Fund Golf Tournament
- Cutler Repaving – Back Nine Sponsor (\$1,000) – E.D. Burkett Scholarship Fund Golf Tournament
- Paveway Systems – Golf Balls and Hole Sponsors (\$700) – E.D. Burkett Scholarship Fund Golf Tournament (Plus Two Additional Golfers)
- RS&H. - Tees Sponsor (\$500) – E.D. Burkett Scholarship Fund Golf Tournament
- Greeley Hansen – Hole Sponsor (\$100) – E.D. Burkett Scholarship Fund Golf Tournament
- Turtle Southeast, Inc. - Hole Sponsor (\$100) – E.D. Burkett Scholarship Fund Golf Tournament

➤ *Changes in the Board:*

- The following members have agreed to step down due to meeting the absence/removal requirement for EC meetings:

- **Henry Fain**
- **Frank Bell**

- The following members have resigned formally from the Committee:

- **Keith Causey**

We would like to thank these members for their service to our organization and the time they have committed to it. We intend to recognize their service at the Branch Annual Meeting.

➤ *Young Professionals Networking Reception*

- The Executive Committee voted to sponsor and host the next Florida Chapter Young Professionals Networking Reception in January (that electronic motion passed unanimously). The plan is to hold the event on Thursday, January 19th, the night prior to the Florida Chapter Executive Committee meeting. Possible locations being considered are Channelside and International Plaza's Bay Street. Once a location is designated, the Executive Committee will be notified.
- Chas attended the first Reception hosted by the Central Branch in October. They had over 15 young professionals attend, some who have never been to an APWA event, and some who were not yet members. This changed many of their minds, and even was able to recruit an active Branch member from it.

b) Vice Chairperson (Randy Shane)

- *Current Meeting Schedule – We will be meeting at 9:30 am on the second Wednesday of every other month as follows:*

- **January 11, 2012 - City of Zephyrhills** - City Hall 5335 Eighth St. Zephyrhills, FL 33542. Golf will follow the meeting at Silverado Golf and CC. Guest speaker will be John Sunderman of Reynolds Inliner
 - **March 14, 2012 - City of Tampa** - Meeting info and speaker to follow. Meeting will be in conjunction with our annual banquet.
- *We need to get these meeting locations and speakers in our news letter as soon as Randy has them locked in. The vendors in the WCB area will be contacted to become a sponsor for the meeting supplying a continental breakfast, about \$100.00 per meeting.*

c) Treasurer (Sala Garbaj)

- Sala distributed copies of the September 2011 and October 2011 Statements.

September 2011

Saving

Beginning balance	\$4894.47
Ending balance	\$4743.27

Operation

Beginning balance	\$438.63
Ending balance	\$3728.63

October 2011

Saving

Beginning balance	\$4743.27
Ending balance	\$4893.27

Operation

Beginning balance	\$3728.63
Ending balance	\$5494.63

- Dean Scharmen moved to accept the Treasure's Report and Bob Nowak seconded approval. There was no discussion. The motion passed unanimously.

d) Secretary (Brandi Allegood)

- No Report.

e) District VI Representative (Bob Nowak)

f) Immediate Past Chairperson (Linda Adejumo)

- No Report.

5. Special Committee Reports:

a) Awards (Chas Jordan)

- The deadline for awards is February 10. Contractor of the Year, Consultant of the Year and Project of the Year. There are also individual awards, such as Professional of the Year, Young Leader, Technical and Management Award of Excellence, and the Meritorious Service Award and the Timothy Goodrow Member of the Year Award.
- Nominate and submit early.

b) Association Alliance (Chris Evers)

- No Report.

c) Audit (TBD)

- No Report.

d) Branch Annual Banquet (Randy Shane)

- The March 14, 2012 Branch Meeting would also be the 2012 Annual Meeting and Awards Ceremony. We would hold the Executive Committee meeting at 9:30 AM as usual to conduct normal business and wrap up the program year. After which (around 11:30) we would still have a guest speaker, but they can be a keynoter or someone from APWA (I have someone in mind and will let you all know soon). We would then pay for a luncheon, which would be much cheaper and easier to get sponsored than the dinner and have the presentations of the Awards, Scholarships, and new officers at around 12:30 or 1, with Golf After.
- Randy Shane made a motion made to reserve room with deposit at Tampa Palms on March 14, 2011, Larry Cox seconded. Motion passed unanimously.

e) Bylaws (Ed Burkett)

- No Report.

f) Education and Technical Sessions (Dean Scharmen)

- Ideas for future Technical Sessions:
 - How to provide services with less dollars.
 - Natural Gas Alternative Fuel
 - Cutting Budgets
- Please contact apwa.wcb.florida@gmail.com if you have anymore suggestions.

g) Equipment Rodeo (Michael Gordon)

- February 16th, 2012
- Pinellas Park, FL - England Bros. Park
- There would be three events in each category: (1) Solid Waste - front end loader, claw truck and side loader, (2) Streets and Drainage - backhoe, street sweeper and tractor trailer and (3) Sanitary Sewer - jet vac, backhoe and bobcat. The committee is presently working on getting sponsors and locations for the rodeo.

h) Golf Scramble (Larry Cox)

- Need bag stuffers
- Branch Annual Golf Tournament
 - Heritage Harbor Golf & Country Club
 - Date: 12/3/2011
 - Time: 8:30 shotgun start
 - Price per player is \$32.00 per person + food \$8.95 per person = \$40.95
 - I think we need to stay with the same fees we charged golfers last year.
 - Food menu is same Jumbo ¼ lb hot dog, Angus hamburger, lettuce tomato & onion, chips, baked beans, and iced tea.
 - The minimum for the food is 45
- i) Historical (TBD)**
 - No Report.
- j) Membership (Bob Nowak)**
 - As of the last Chapter Membership Roster Report, the APWA West Coast Branch has 264 members currently.
- k) Newsletter (Brandi Allegood)**
 - If anyone has any articles or information they would like to see in the newsletter they are encourage to send it to the branch e-mail apwa.wcb.florida@gmail.com or to Brandi directly at Brandi.Allegood@rsandh.com.
- l) Nominating (Linda Adejumo)**
 - *Officer Elections:*
 - The following Nominations have been made:
 - Chairperson:
Randy Shane, Roadway Management
 - Vice Chairperson:
Brandi Allegood, Reynolds, Smith, and Hills
 - Treasurer:
Sala Garbaj, Hillsborough County
*Larry Cox – removed himself from nominations.
 - Secretary:
Perry Lopez, Town of Belleair
 - As per our by-laws, the nomination period closes ninety (90) days prior to the election, which is on March 14th, 2012. That means nominations are closed as of the November 9, 2011 meeting. Other nominations may be made by declaration, following the Nominating Committee's report, by any person holding membership in good standing in the Branch, provided such declaration is accompanied by an acceptance of the nomination by the nominee, and is filed with the Secretary no later than [60 days] prior to the date of the

election. Nominations will officially be closed on January 11, 2012 (the date of our next Branch Meeting).

- Immediately following the January Branch Meeting, formal electronic ballots will be sent to all members for conducting the official election (as has been done in years past). The ballots will be due back to the Branch email address by March 7, 2012 for review by the Tellers committee and to make report at the Annual Meeting for the Election.
- If there is only one candidate for each office, we will forgo the ballot as per our bylaws: In the event there is only one candidate for an office standing election, no ballot need be sent to the membership and the membership shall vote at the Annual Meeting of the Branch where additional nominations for that office may be made by members from the floor of the meeting.

m) Public Works Academy (TBD)

- No Report.

n) Scholarship (TBD)

- Perry Lopez will be the chair for this committee.

o) Sponsorship / Vendor Relations (Troy McCain)

- We've had a great number of sponsorships for the Dec 3rd Golf Tournament. We still have a few hole sponsorships open.

p) Student Chapter (Vacant)

- No Report.

6. Unfinished Business

- 2012 FI Chapter Show
 - Ian Hill will be our Key Note
 - Will be having a PW Directors Round Table
 - Rodeo will be at State Fair Grounds

7. New Business

- Audit Committee
 - Larry Cox – Chair
 - Dean Scharmen
 - Linda Adejumo

8. Announcements

- a) Applications for Scholarship will be at the beginning of the year.

9. Date and Site of Next Meeting

a) January 11, 2011 – Zephyrhills, Florida.

10. Adjournment

a) Chairperson Jordan adjourned the meeting at 11:48 am.