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(Atl. House Delegate – Mark Juliano)

**FLORIDA CHAPTER APWA  
Executive Committee Minutes  
JANUARY 26, 2013**

**Call to Order:** The meeting was called to order at 8:30 a.m. by President Chris Evers. The Committee said the Pledge of Allegiance. Secretary Althea Parrish call the roll.

President Chris Evers	Present
President-Elect Dale Haas	Present
Vice President Russell Ketchem	Present
Secretary Althea Parrish	Present
Treasurer Rick Keeney	Present
House Delegate Doug Layton	Present
Immediate Past President Kim Kirby	Present
District Rep. 1 – Al Green (Proxy to Mark Juliano)	Excused Absence
District Rep. 2 – Alisha Wetherell	Present
District Rep. 3 – Thomas Frisbie	Present
District Rep. 4 – Lynn Westbrook (No Proxy)	Unexcused Absence
District Rep. 5 – Amy Blaida	Present
District Rep. 6 – Robert Nowak	Present
District Rep. 7 – John Dunton	Present
District Rep. 8 – Thomas Wilcox	Present
District Rep. 9 – Nicole Monahan	Present
District Rep. 10 – Jamie Brown	Present
District Rep. 11 – Cheech DeCelles	Present

## OFFICER'S REPORTS:

1. Secretary – Althea Parrish

**MOTION:** District Representative John Dunton made a motion to approve the October 27, 2012 minutes with noted correction of Annual Chapter Dinner. District Representative Tom Wilcox seconded said motion. **MOTION PASSED UNANIMOUSLY.**

2. Treasurer - Rick Keeney

**MOTION:** District Representative Tom Wilcox made a motion to accept the Treasurer's report as submitted. President Elect Russell Ketchem seconded said motion. **MOTION PASSED UNANIMOUSLY.**

3. President - Chris Evers

President Evers spoke of the membership committee, the education team, branding and marketing and his leadership team. He also spoke of the upcoming Annual Meeting and Trade show in Jacksonville April 23 – 26, 2013. (See Written Report)

4. & 25. President-Elect - Dale Haas

President Elect Dale Haas passed out the cards for the upcoming show. Team Jacksonville has been hard at work. The theme of this event is "Public Works Celebrities – Creating Lasting Impressions in Florida". The abstracts for the technical sessions, along with the backup technical sessions have been approved by APWA National for accreditations. At this time discussion of the future Florida Chapter conferences were addressed from Past President Ron Ribaric. (See Written Report)

**MOTION:** President-Elect Dale Haas made a motion to accept the APWA Florida Chapter Conference Review Committee Report. Vice President Russell Ketchem seconded said motion. **MOTION PASSED UNANIMOUSLY**

5. Vice President - Russell Ketchem

Vice President Russell Ketchem spoke about the strategic plan. He also spoke of the upcoming Annual Meeting and Trade Show in July 7, 2014. Chas Jordan is working on a logo for this new show. (See Written Report)

6. House Delegates Report - Doug Layton

The new insert into the APWA Florida Chapter Standard Practice for Management of Chapter Annual Meeting was talked about. The only language change is "anticipated net income of the greater of \$25,000 or 10% of the meeting's gross income". This was voted on at the October 2012 meeting.

7. Immediate Past President – Kim Kirby - No Report

## **DISTRICT REPRESENTATIVE REPORTS:**

8. District 1 - Al Green - Excused absence – His wife has surgery. Proxy to Mark Juliano. (See Written Report)
9. District 2 - Alisha Wetherall - She spoke of her branch activities. (See Written Report)
10. District 3 - Thomas Frisbie - Thomas spoke of his branch activities and their upcoming events. He also spoke of the Santa Fe Branch by-laws that were accepted by National. (See Written Report)
11. District 4 - Lynn Westbrook - Unexcused Absence – No Proxy (See Written Report) It was noted of Lynn’s absence with no notification to the Chapter President or Chapter Secretary and that Joey Duncan will be replacing Lynn as District 4 Representative.
12. District 5 - Amy Blaida - She went over the Central Florida’s Branch activities and upcoming events. (See Written Report)
13. & 30. District 6 - Bob Nowak - He spoke of the West Coast Branch activities and wants to put a flyer together for all past recipients.
14. District 7 - John Dunton - He talked about the Treasure Coast Branch activities. (See Written Report)
15. District 8 - Tom Wilcox - He spoke of the branch activities for the Suncoast Branch. (See Written Report)
16. District 9 - Nicole Monahan - She went over the branch activities for the Southwest Branch. (See Written Report)
17. District 10 - Jamie Brown - He talked about the branch activities. (See Written Report)
18. District 11 - Cheech DeCelles - He talked about the branch activities. (No Written Report)
33. Member of the Year - Cheech DeCelles stated to please mail this information to his new contact information. He will be getting a new e-mail address which is not available at this time.

## **COMMITTEE REPORTS:**

19. Website Tracy Quintana spoke about the events on the Chapter website. The Branches are responsible for getting this information to Tracy. This is a national requirement for any APWA event. The website template is still being worked on. An evaluation site has been provided by National.
20. Annual Chapter Dinner (Congress)- Tim Mooney – Absent (sick) No Report

21. Association Alliance Jim Myers – Talked about partnerships with other organizations. (No Written Report)
22. Auditing Paul Moore – Will have report at the next meeting. The auditing committee is due to meet in March.
23. Awards Don is absent from today’s meeting. He gave his report at the Friday meeting. (See Written Report)
24. By-Laws Tom Pugh is absent. Dale Haas spoke of the 2014 trade show being in July of 2014. The by-laws state the fiscal year/calendar of changing of officers. This will also affect the nominating committee for this year. An electronic ballot will be needed in April of 2014.
25. Chapter Annual Meeting – See President-Elect’s Report #4.
26. Diversity Maria Fernandez-Poratta is absent. She fell and broke both her wrist. President Chris Evers is looking for a co-chair for this committee.
27. Education and Training Rohland Bryant is absent. Ray Gorman was in attendance for Rohland. (See Written Report)
28. Finance Chad Shoultz was absent. Raymond James has been doing a good job and the chapter account has increased. (See Written Report)
29. Government Affairs George Recktenwald gave his report at the Friday meeting.

**MOTION:** House Delegate Doug Layton made a motion to approve the APWA position paper for the Governmental Affairs committee with proper changes and editing. District Representative Tom Wilcox seconded said motion. **MOTION PASSED UNANIMOUSLY**

Discussion: John Davis talked about Transportation at the National level.

31. International Affairs Committee - Herb Raybourn was absent. President Chris Evers stated he met with Herb within the past 2 weeks.
32. Marketing & Social Media - Chas Jordan spoke of the current Branch logos that have been finalized and approved. He has developed a new desktop background, postcards and pocket booklets.

**MOTION:** Secretary Althea Parrish made a motion to approve the proposed marketing plan as presented at the meeting on Friday, January 25, 2013. District Representative John Dunton seconded said motion. **MOTION PASSED UNANIMOUSLY**

33. Member of the Year. See District 11 report.
34. Membership - Amy Blaida told the committee about Carolyn Steves retiring. Amy is looking for a records committee person. Please contact her on this if you know of anyone.

**MOTION:** District Representative Bob Nowak made a motion to allocate money for membership committee and the marketing committee and also revamp the monies between the chapter and the branch rebates. Mark Juliano (proxy from Al Green) seconded said motion. **MOTION DID NOT PASS.**

Discussion: It is the conclusion of the chapter to let the branches be responsible for their own prizes within themselves. The Florida Chapter will continue to rebate the branches.

35. Newsletter Brandi Allegood stated she would be getting with the district reps about the deadline for the newsletter. (See written report)
36. Nominating Karen Johnson absent – Ron Ribaric gave her report. The following is the slate of officers for the Florida Chapter for 2013/2014.
- |                      |   |                 |
|----------------------|---|-----------------|
| President            | - | Dale Haas       |
| President Elect      | - | Russell Ketchem |
| Vice President       | - | Robert Garland  |
| Secretary            | - | Althea Parrish  |
| Treasurer            | - | Rick Keeney     |
| House Delegate       | - | Doug Layton     |
| Alt House Delegate   | - | Mark Juliano    |
| Immediate Past Pres. | - | Chris Evers     |

**MOTION:** District Representative John Dunton made a motion to accept the slate of officers as stated above. District Representative Amy Blaida seconded said motion. **MOTION PASSED UNANIMOUSLY**

37. Past President's Council – Ron Ribaric No Report
38. Public Works Week - Carsey Patrick talked about the upcoming trade show and the proclamation that will be needed. He'll also need all the district representatives to man the table at the trade show.
39. Scholarship Trust - Kim Kirby stated the Scholarship Trust Committee met on Friday, January 25, 2013. Scholarship money was discussed and \$4000 will come from the Chapter budget and \$3000 was donated from the Central Florida Branch. She also explained to the committee the new wording that will adopted into the Scholarship Trust By-laws.

**MOTION:** Vice President Russell Ketchem made a motion to change #12 in the Scholarship By-Laws to read as follows: The annual yield, "not to exceed 4%," from the Foundation invested funds shall be used for scholarships and/or educational programs for the Florida Chapter APWA. The amount, how many, and to whom the funds will be disbursed will be a majority vote of the Florida Chapter APWA Executive Committee. District Representative Cheech DeCelles seconded motion. **MOTION PASSED UNANIMOUSLY**

40. Scholarship Russell Ketchem spoke of the scholarship application and his committee.

**MOTION:** District Representative Tom Wilcox made a motion to accept the recommendation for the scholarship application as submitted. Immediate Past President Kim Kirby seconded motion. **MOTION PASSED UNANIMOUSLY**

41. Strategic Plan Jeff Wilson absent – No Report

42. Sustainability Sam May stated he would be attending the APWA Sustainability in Public Works Conference in May 2013.

43. Technical Committee Task Force – Robert Garland – He stated he committee was working on his various sub-committees. No Written Report.

Respectfully Submitted by  
Althea Parrish, Secretary  
01/26/2013