

**AMERICAN PUBLIC WORKS ASSOCIATION
EMERALD COAST BRANCH
MEETING MINUTES – MARCH 7, 2013**

1. Sign – In

Ken Schnell requested everyone sign the sign-in sheet.

2. Call to Order

Ken Schnell called the quarterly meeting of the APWA Emerald Coast Branch to order at 11:30 a.m. at the Ryan's in Crestview, Florida. The guest speaker Jon Mills, of Facility Dude, was also introduced.

3. Approval of Minutes

George Walrond moved to approve the Minutes of the December 6, 2012 meeting; Norlita Quebedeaux seconded the motion. Motion carried unanimously.

4. District Representative Report

Ken Schnell requested that all agencies complete the APWA Public Works survey that was emailed to members further stating it would be important data and used for lobbying efforts at the State level. Chairman Schnell also reminded members about the importance of building the branch membership, the upcoming Annual Conference in Jacksonville from April 23 – 26, 2013, and the need for an official vote to confirm the new Emerald Coast Branch logo. Jennifer Vigil moved to approve the Emerald Coast Branch logo with the eagle and the pine trees; following by a second from George Walrond. Motion carried unanimously. Chairman Schnell also reminded members to have their organizations adopt a Public Works Proclamation during the month of May and submit it to the chapter before the Annual Conference.

5. Treasurer's Report

Norlita Quebedeaux provided a copy of the Treasurer's report (attached).

6. Membership Report

Membership Coordinator, Kim Kirby was unable to attend; but Chairman Schnell encouraged everyone to bring guests (members and non-members) to the next meeting in June.

7. Guest Speaker: Jon Mills, Facility Dude [www.facilitydude.com]

Jon Mills, from Facility Dude, spoke on "Work Information Management Systems" and their ability to track costs, labor, hours, and equipment for use in budget processes and reporting functions for things like FEMA reimbursements. Ken Schnell mentioned that Bay County Facilities had just selected Facility Dude as their new work management system because of the user friendly interface and because it was cloud based which allowed users to access from various locations. Jon Mills explained the cost varies but is generally tied to the population or square miles of an organization. Jon Mills also recognized the City of Panama City, Jackson County and Bay County as clients in the panhandle region.

8. New Business: None

9. Next Meeting: June 6, 2013, Ryan's Buffet in Crestview, Florida at 11:30 a.m.

10. Adjourn. Meeting was adjourned at 12:25 p.m.