January 20, 1995

Dear APWA Friends,

It is my pleasure to personally extend to you an invitation to join in the 1995 Florida APWA Convention. Now is the time to mark your calendars to be in Fort Myers during May 16 - 20, 1995.

The Sheraton Harbor Place Hotel and the Harborside Convention Hall have been selected as the sites to host the 1995 Florida APWA Convention. Located on the banks of the beautiful Caloosahatchee River, these represent some of the finest convention facilities in the state. Similar to past conventions, our schedule of events will include:

- Exhibits and vendor displays
- Technical sessions
- A full spouse program
- Leadership luncheon
- And a few new surprises...

Everything that you need to register for the 1995 Florida APWA Convention is enclosed. The cost for the Full Delegate Convention Registration Fee has not increased since the 1994 Convention in Tampa! And the Sheraton Harbor Place Hotel was also able to offer the same convention rate as last year.

Once you have the opportunity to review the full schedule of events that are planned for the 1995 Florida APWA Convention, I'm sure that you'll agree this is one convention not to be missed! We look forward to seeing you in Fort Myers.

Very truly yours,

Jeffrey A. Wilson, P.E.
General Convention Chairman
REGISTRATION FORM

1995 FLORIDA CHAPTER APWA CONVENTION: MAY 16 - 20, 1995
HARBORSIDE CONVENTION HALL AND SHERATON HARBOR PLACE HOTEL
FORT MYERS, FLORIDA

Name: ___________________________ Title: ___________________________
Name to be shown on badge: ___________________________
Organization: ___________________________
Address: ___________________________ State: ___________________________
City: ___________________________ State: ___________________________ Zip: ___________________________
Telephone: ___________________________ Spouse Name: ___________________________

FULL

FULL CONVENTION REGISTRATION: (All events except tours, golf and hotel)
Delegate: $110
Spouse (excludes spouse tours): $40

AFTER MARCH 15TH, ADD $45

REGISTRATION

One Day Registration: (Technical Session/Exhibits only) $20

DAILY

Exhibitors Reception (W) $25
Leadership Luncheon (Th) $20
Chairman's Reception (Th) $25
Annual Reception/Banquet (F) $50
Farewell Breakfast (S) $15
Las Vegas Night (Th) $20

OPTIONAL

DELEGATE TOURS: Lee County Incinerator (F) $10
Cape Coral RO Facility (F) $10

SPouse TOURS: Fort Myers Day Trip (W) $40
Lee Coast Boat Trip (Th) $40
Naples Day Trip (F) $40

GOLF: (Please complete enclosed form) (W) $50

TOTAL ENCLOSED

REGISTRATION WILL NOT BE ACCEPTED WITHOUT COMPLETED FORM OR FEES.

Please make check payable to "1995 FLORIDA APWA CONVENTION".

Send to: 1995 FLORIDA APWA CONVENTION
P.O. Box 07436
Fort Myers, Florida 33919

After May 10, 1995, bring completed Registration form and check to "On-Site" registration. Cancellations in writing will be honored until May 5, 1995. The Conference registrar will not handle hotel reservations! Please make hotel reservations directly with the Sheraton Harbor Place Hotel (813) 337-0300 or (600) 833-1620. You must mention APWA in order to obtain the convention rate of $75.00 single/double.

NOTE: ENTRANCE TO ALL CONFERENCE ACTIVITIES REQUIRES BADGE AND/OR TICKET. SPACE IS LIMITED. PLEASE REGISTER EARLY.

For further information, contact Jeff Wilson at (813)542-6540
SPouse Program

FORT MYERS SPouse Trip. Trip includes roundtrip deluxe motorcoach transportation from the Sheraton Harborside to Edison/Ford Home, Admission and tour of the homes, then off to Stacey's Buffet Restaurant, South Fort Myers, lunch and tip included, after lunch time to shop at the Sanibel Outlet Shops then transportation back to Sheraton.

LEE COAST SPouse Trip. Trip includes roundtrip deluxe motorcoach transportation from Sheraton Harborside to the dock at Pine Island for a trip aboard the Tropic Star, lunch at Cabbage Key, three entrees to select from...Hamburger, Cheeseburger, or Shrimp Salad, all served with your choice of cole slaw or potato salad, Pie, Coffee or Tea. "Captain Val" will entertain you on the way with local history and pirate lore! Then it's off to Caya Costa for a tram ride with park rangers, then back to the boat for your return to Pine Island and the hotel.

NAPLES SPouse Trip. Trip includes roundtrip deluxe motorcoach transportation from Sheraton Harborside to lunch at Merriman's Wharf, admission to The Conservancy and tour, and the Teddy Bear Museum. Lunch selections include: Grilled Grouper, Grilled Salmon; Beef Tips with Noodles, or Grilled Chicken Caesar Salad. You will have time to browse in the shops at the Wharf. Then a quick trip to The Conservancy where you will enjoy a nature walk and a guided tour of the Discovery Center which features local wildlife. Another quick trip and it's the ever delightful Teddy Bear Museum, with over 1,800 teddies on display! There are one of a kind and antique bears to see. There is a gift shop for browsing. Enjoyable for all ages!

Golf Tournament

This year's golf tournament will be held at the Gateway Golf and Country Club, located east of Fort Myers. Located in the upscale Westinghouse community, you'll not want to miss this opportunity to play one of the area's premier courses. And we will even provide transportation from the hotel! Sign up early, space is limited...

Plus Much, Much More....

2 Full Days of Exhibits
(Contrary to rumor, this is not a table top convention!)

Technical Sessions on Wednesday Morning
(For the non-golfers)

Exhibitors/Sponsors Reception

Chairman's Reception at the Historic Borrough's Home

A Las Vegas Style Evening on Thursday Night
(This is a new event which you won't want to miss!)

Round Table Topics on Friday Morning
(This is not a spectators sport, plan on participating...)

And of course, our annual banquet on Friday Night!!!
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday, May 16, 1995</td>
<td>7:30 a.m. - 5:00 p.m.</td>
<td>Exhibitor move-in</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>3:00 p.m. - 5:00 p.m.</td>
<td>Early registration</td>
<td>Convention Hall</td>
</tr>
<tr>
<td>Wednesday, May 17, 1995</td>
<td>8:00 a.m. - 12:00 noon</td>
<td>Registration</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>9:00 a.m. - 11:30 a.m.</td>
<td>Technical Program</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>9:00 a.m. - 3:00 p.m.</td>
<td>Spouse Trip (Ft. Myers)</td>
<td>Hotel Lobby</td>
</tr>
<tr>
<td></td>
<td>9:00 a.m. - 3:00 p.m.</td>
<td>Golf Tournament</td>
<td>Hotel Lobby</td>
</tr>
<tr>
<td></td>
<td>1:00 p.m. - 2:00 p.m.</td>
<td>Technical Program</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>1:30 p.m. - 5:30 p.m.</td>
<td>Exhibits Grand Opening</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m. - 7:00 p.m.</td>
<td>Exhibitor's/Sponsors Reception</td>
<td>Convention Hall</td>
</tr>
<tr>
<td>Thursday, May 18, 1995</td>
<td>7:30 a.m. - 9:00 a.m.</td>
<td>Executive Committee Breakfast</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>7:30 a.m. - 9:00 a.m.</td>
<td>Branch Officers Breakfast</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>8:00 a.m. - 9:00 a.m.</td>
<td>Cont. Breakfast for Exhibitors</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>9:00 a.m. - 10:30 a.m.</td>
<td>General Session</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>8:30 a.m. - 5:00 p.m.</td>
<td>Exhibits Open</td>
<td>Convention Hall</td>
</tr>
<tr>
<td></td>
<td>9:00 a.m. - 3:00 p.m.</td>
<td>Spouse Trip (Lee Coast)</td>
<td>Hotel Lobby</td>
</tr>
<tr>
<td></td>
<td>12:00 noon - 1:30 p.m.</td>
<td>Leadership Luncheon</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>5:30 p.m. - 7:00 p.m.</td>
<td>Chairman's Reception</td>
<td>Borroughs Home</td>
</tr>
<tr>
<td></td>
<td>7:30 p.m. - 10:00 p.m.</td>
<td>Las Vegas Night</td>
<td>Hotel</td>
</tr>
<tr>
<td>Friday, May 19, 1995</td>
<td>8:00 a.m. - 9:00 a.m.</td>
<td>Continental Breakfast</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>8:00 a.m. - 10:30 a.m.</td>
<td>Round Table Topics</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>9:00 a.m. - 3:00 p.m.</td>
<td>Spouse Trip (Naples)</td>
<td>Hotel Lobby</td>
</tr>
<tr>
<td></td>
<td>10:30 a.m. - 1:30 p.m.</td>
<td>Strategic Planning Session</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>12:00 noon - 4:00 p.m.</td>
<td>Tour: Lee County Incinerator</td>
<td>Hotel Lobby</td>
</tr>
<tr>
<td></td>
<td>12:00 noon - 4:00 p.m.</td>
<td>Tour: Cape Coral Water Sys.</td>
<td>Hotel Lobby</td>
</tr>
<tr>
<td></td>
<td>6:00 p.m. - 7:00 p.m.</td>
<td>Poolside Reception</td>
<td>Hotel</td>
</tr>
<tr>
<td></td>
<td>7:00 p.m. - ??</td>
<td>Banquet</td>
<td></td>
</tr>
<tr>
<td>Saturday, May 20, 1995</td>
<td>8:30 a.m.</td>
<td>Farewell Breakfast</td>
<td>Hotel</td>
</tr>
</tbody>
</table>

CAPE CORAL DUAL WATER SYSTEM TOUR. The City of Cape Coral began in the late 1950’s as a project of Gulf American Land Corporation and was subsequently incorporated in 1970. The City encompass's approximately 114 square miles and has recently implemented a dual water system, consisting of the following:

- A potable water distribution system for human consumption, consisting of raw water supply wells, a 14 MGD reverse osmosis (RO) water treatment facility and approximately 700 miles of water main.

- A non-potable water distribution system for commercial and residential irrigation needs using treated wastewater effluent supplemented with water from fresh water canal systems throughout the City. The non-potable water system has about 650 miles of water main.

LEE COUNTY INCINERATOR TOUR. The Lee County Incinerator began operating in August, 1994. This facility can burn up to 1,290 tons of garbage a day and generate electricity for up to 20,000 homes.

The county plans to defray operating costs by selling electricity from the plant. Under state and federal laws, utilities must buy all electricity generated by power plants, including incinertors. But because Lee County isn't one of FPL's main providers, the utility buys the power at a fluctuating spot market rate, which is less.
March 16, 1995

Dear Chapter Officer:

APWA began sponsoring teleconferences in November 1994. To date we have offered four different topics, and with your help we have reached approximately 14,000 participants at 266 sites. We are proud to announce four more teleconferences for 1995-96.

July 19, 1995 Privatization of Public Works Services
October 18, 1995 Transition of Metrication in Public Works
January 17, 1996 Stephen Covey: Seven Habits of Highly Effective People and Principle Centered Leadership in Public Works
April 17, 1996 Emergency Management

Thirty-seven Chapters in the United States and Canada have hosted an APWA satellite training program in their geographic region, but the methodology may still be new to many individuals. Additionally, some Chapters regret not having been able to host a program because of insufficient preparation time from APWA. For that reason, we will be giving you six months lead time on program offerings and, as you requested, we will be offering programs the third week of each month as best we can.

A satellite broadcast offers your Chapter the opportunity to provide a training program that can be utilized as a member service, to build new membership and/or as a means of generating new revenue. At each program so far, APWA has collected information from participants. Those surveys indicate that a large percentage of the participants are not members of APWA. In particular, it would seem reasonable for Chapters to consider using a teleconference in your geographic region for Chapter membership recruitment.

I have included some general information about hosting a satellite training in this correspondence which may be helpful to you. I have also included details regarding the July teleconference. Other information will be forthcoming on the subsequent topics. These topics are the result of your suggestions and feedback. Please continue to call me with your comments, and do not hesitate to request additional information.

Sincerely,

Peggy Tyler Hall
Director of Education

Board of Directors
President
James Geoffrey Greenough
Commissioner of Engineering and Public Works
Moncton, New Brunswick

President-Elect
Ken Haag
Director of Public Works
Billings, Montana

Past President
George Rose
Director of Public Works (Ret.)
Cincinnati, Ohio

Directors
Region I
Robert R. Albice
Deputy Project Director
Massachusetts Highway Department
Boston, Massachusetts

Region II
Lee L. Lowry
Director of Public Works
State College, Pennsylvania

Region III
Judith M. Mueller
Director of Public Works
Charlottesville, Virginia

Region IV
R. Michael Salmo
Administrator, Water Resources
and Public Works
Tampa, Florida

Region V
Robert H. Miller
Director of Public Works
Schuylkill, Illinois

Region VI
George J. Williams
Director of Public Works
Lawrence, Kansas

Region VII
James H. Matteson
Street Transportation Director
Phoenix, Arizona

Region VIII
Martin A. Manning
Director of Public Works
Clark County
Las Vegas, Nevada

Region IX
Steve M. Hall
Public Works Director/City Engineer
Ashland, Oregon

Directors-At-Large
Neil S. Grigg
Head, Department of Civil Engineering
Colorado State University
Ft Collins, Colorado

Jerry M. Fay
Executive Director, State of Washington Transportation Improvement Board
Olympia, Washington

Win Westfall
Vice President
Nolte and Associates
San Jose, California

William J. Bertera
Executive Director

Quality of Life Through Public Works
 Injecting competition into government service delivery is one of ten strategies recommended by Osborne and Gaebler in the 1992 best seller, *Reinventing Government*. While the popular authors make a case for competition in delivering government services, most public and political attention has been focused on privatization rather than the broader concept of competition. And the interest in and clamor for privatization continues to grow.

Local government leaders are privatizing services that have traditionally been delivered by private firms, such as garbage collection. But there is also a trend toward privatizing services that have not been traditionally privatized.

The purpose of this satellite conference is to explore the issues, process, and consequences of privatizing local public works services by (1) hearing the views of a cross-section of persons who either initiate or are affected by privatization, (2) presenting a framework for analyzing whether privatization of a service is likely to make sense, (3) viewing the privatization of a local public works service from a management perspective, (4) and sharing the experience and advice of several local government privatization pioneers by case studies.

Hear from all the sides. Panels will feature the following:

- A Mayor, Union Leader and Contractor
- A City Manager, Public Works Director, and Consultant
- Program Directors On-Site in Various Case Studies

Conference Topics

**Politics and Philosophies:** Quite often the move toward privatization is initiated by a local political leader that sees it as a way to improve productivity and reduce costs by eliminating bureaucratic waste through privatization. The first segment of the program will consider this issue from three points of view: a local political leader (a mayor), an employee representative (a union leader), and a private company that provides public services (a contractor). The purpose of this segment is to raise the value differences and to explore the political context that typically surrounds the issue of privatization. Much of the heat generated by the issue of privatization is a result of the values differences to be explored in this segment of the program.

**Framework for Analysis:** The second segment of the program focuses on an analytical framework developed by John D. Donohue in his book *The Privatization Decision: Public Ends, Private Means*. The framework is based on a compilation and analysis of a host of research studies on privatization of public services. It includes a list of factors that a policy analyst can use to evaluate whether privatizing a particular service makes sense. A public manager can use the same list to help organize the privatization of a particular public works service. Since many local public managers wear both hats (policy analyst and program development) this segment will be very helpful. This segment also helps sets the stage for the remaining segments of the program that focus on the management view of privatization.

**The Management View:** Once the decision to privatize a public service has been made, responsibility for the process of privatization is usually shared by the chief administrative officer, an operating department head, and a consultant. This program segment features presentations by a city manager, a public work manager, and a consultant who have been involved in privatizing public works services. After the presentations, Conference participants can call-in to ask questions of this management panel.

**Three Case Studies:** will conclude the program. The purpose of the case studies are to integrate the political, social, economic, and administrative aspects of privatizing local public works so that conference participants can get the flavor of how it works in reality and learn what worked and what didn't from those who have been there and done it. Conference participants can call-in and ask questions of managers who were directly involved with each of the case studies.
Conference Structure with Segment Times

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Presenters</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 minutes</td>
<td>Introduction</td>
<td>Program Director</td>
</tr>
<tr>
<td>25 minutes</td>
<td>Politics &amp; Philosophies</td>
<td>Panel-Mayor, Union Ldr, &amp; Contractor</td>
</tr>
<tr>
<td>25 minutes</td>
<td>Framework for Analysis</td>
<td>Lecture and Discussion</td>
</tr>
<tr>
<td>25 minutes</td>
<td>The Management View</td>
<td>City Manager, PW Director, Consultant</td>
</tr>
<tr>
<td>15 minutes</td>
<td>Break</td>
<td>for Refreshments</td>
</tr>
<tr>
<td>20 minutes</td>
<td>Q&amp;A by Phone</td>
<td>with The Management View Panel</td>
</tr>
<tr>
<td>20 minutes</td>
<td>Case Study 1</td>
<td>Taped Interviews with Site Visit</td>
</tr>
<tr>
<td>20 minutes</td>
<td>Case Study 2</td>
<td>Taped Interviews with Site Visit</td>
</tr>
<tr>
<td>5 minutes</td>
<td>Break</td>
<td>Stretch Break</td>
</tr>
<tr>
<td>25 minutes</td>
<td>Q&amp;A by Phone</td>
<td>with a Panel from the Case Studies</td>
</tr>
<tr>
<td>5 minutes</td>
<td>Wrap-up</td>
<td>Program Director</td>
</tr>
</tbody>
</table>

Conference Times

The broadcast will be live during a three and one-half hour (3 1/2 hr.) period. The conference times in the five north American time zones are shown below:

- **Atlantic Daylight Time**: 1:00 pm to 4:30 pm (with a break at 2:10 pm)
- **Eastern Daylight Time**: 12:00 pm to 3:30 pm (with a break at 1:10 pm)
- **Central Daylight Time**: 11:00 am to 2:30 pm (with a break at 12:10 pm)
- **Mountain Daylight Time**: 10:00 am to 1:30 pm (with a break at 11:10 am)
- **Pacific Daylight Time**: 9:00 am to 12:30 pm (with a break at 10:10 am)

**Downlink Fees**

- $695 for one site
- $1095 for two sites, and
- $1495 for three or more sites.
GENERAL SATELLITE TRAINING INFORMATION

Unique Benefits: Satellite training provides a lively forum for people to interact with the finest speakers in the nation at low cost. Large audiences share concrete ideas and practical information. This is an excellent opportunity for members to be involved in stimulating topics requiring almost no travel time and minimal time away from work.

* practical, timely and relevant information
* flexibility in format and presentation
* national quality educators and trainers
* cost-effective access to new information

Site Requirements: Your chapter site will need access to a KU or C-Band satellite downlink in a classroom or conference setting. These receiving dishes are fairly common. Many Universities, Community and Junior Colleges, Vo-Tech Schools, High Schools, City Halls, Public Agencies, County Extension Agents, and Hotels have them. APWA can assist you in locating their availability. Just call and ask for the information by city.

To participate in the Question and Answer portion, you will need a site with a long distance phone or fax. The conference phone and fax numbers will be given out on the screen at the broadcast.

Local Coordinator: Experience has shown that satellite conferences are most successful when a local site coordinator organizes the site well, is on hand to see that the phone and/or fax is available, that any conference materials are duplicated and distributed, and that lunches and refreshments are delivered. A meal or snack break is scheduled during the broadcast. Your Chapter may also wish to have a wrap-around event at the beginning or end of the conference.

Promotion: Each chapter is responsible for advertising their chapter site. APWA does prepares a promotional flyer and a one-page advertisement for you to use in any way you so choose.

Other Tasks: As local sponsor you are responsible for making all local site arrangements, advertising the conference to your members, and duplicating any materials to be handed out at the conference. About two weeks before the conference, one master copy of each speaker’s graphics and participant information will be sent to each site coordinator so that copies can be made for local participants. APWA Certificates of Participation will also be included.
March 31, 1995

Mr. William F. Coleman
Drainage Supervisor
City of Tallahassee
642 Marby Street
Tallahassee, Florida 32304

RE: Rebuilding for the Future

Dear Bill:

This letter is to acknowledge the contribution made by the Florida Chapter to the Rebuilding for the Future campaign per correspondence from Ben Pratt dated December 8, 1993.

The Chapter's contribution of the membership rebate over twelve quarters will be completed as of the 3rd quarter 1995. The chapter contributed rebates as follows:

- 4th Quarter 1992: $1,296.25
- 4 Quarters 1993: $5,730.00
- 4 Quarters 1994: $4,585.00

Based upon a December 31, 1994, membership of 985, the contribution for three quarters in 1995 will be $3,690.

The total contribution to the Rebuilding for the Future campaign by the Florida Chapter is $15,301.25. The continued support of the Chapter over the past year is deeply appreciated. The support of the Chapter sustained the Association and its membership through a particularly difficult period. Please accept our thanks and gratitude.

Warmest regards,

Diana M. Ewert
Chapter Relations Manager

cc: Ben Pratt, Chapter Treasurer
    R. Michael Salmon, APWA Region Director
    Bill Bertera, APWA Executive Director
    Larry Huffman, APWA Controller
April 14, 1995

Ben Pratt, Secretary/Treasurer
Florida APWA
1342 Colonial Blvd., Suite K
Ft. Myers Florida 33907

RE: Automated Communication Center

Dear Ben:

We are pleased to report that we now have the Florida Chapter Automated Communication Center installed and running in a trial mode. This system represents a quantum leap for the Chapter in efforts to serve and communicate with our membership. National has shown great interest and it will included be in the next APWA Reporter.

Accompanying, please find for payment a bill from our vendor. He has acquired all hardware and done an excellent job of going well above and beyond the call of duty in customer service and support as well as given us a significant reduction in fees. Accordingly, I would recommend payment per approval of the Executive Committee at our last meeting.

Ben, if you have any data for general information or for specific distribution to our Branch officers or District Representatives please feel free to forward it to enter in the system. Forms etc. are no problem as we can scan any document into the system for retransmittal.

Look forward to seeing you in Ft. Myers!!!

Sincerely,

Les Bighamey

1. Bill Coleman
Al Linero
To:

APWA
Florida Branch
5650 Breckenridge Park Drive
Tampa, FL 33610
Attention: Les Eighney

<table>
<thead>
<tr>
<th>P.O. NUMBER</th>
<th>DATE(S) SERVICES DELIVERED</th>
<th>TERMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td>Services for installing Automated Communication Center</td>
<td>Due Upon Receipt</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>40 hours</td>
<td>Consulting</td>
<td>$50 per hr.</td>
<td>$900.00*</td>
</tr>
</tbody>
</table>

*$2000 Discounted for APWA

Subtotal of Services $900.00
Materials and Supplies** $4470.00*
Travel and Other Expenses $0.30
Total Services and Expenses $5370.00

** See attached list for details

Make checks payable to: Organization and Human Development, 690 Sandy Hook Road, Palm Harbor, FL 34683
EIN Number is 59-3184465

If you have any questions concerning this invoice, call: Richard Mayer, (813) 784-8991

THANK YOU FOR YOUR BUSINESS!
MEMORANDUM

DATE:        April 25, 1995

TO:          Ben Pratt

FROM:        Bill Armentrout

SUBJECT:  Awards for 1995 Florida Chapter Meeting

Awards for Contractor of the year and the Award of Meritt can be given this year.

The Award of Meritt will be given to Mac McMurray, Sanitation Supervisor, Town of Lantana.

The Contractor of the Year for projects over $2,000,000 will be given to Jensen of Jacksonville, Inc.

I will make contact with these people and will let you know if they plan to attend the meeting to receive their award.

In addition to these state awards, John Touchstone, Broward County Director of Public Works was selected as a Top Ten Public Works Leader of the Year. I would like to provide special recognition of his award at our state meeting.

Two others were also nominated for Top Ten Public Works Leader, and were given serious consideration. Juan Lopez of Hillsborough County, and Jim Pinkerton of Citrus County were nominated by their staffs.

I am still working on a nomination for Contractor of the Year for projects under $2,000,000. I will call you with this information later this week if I am successful.

If you have any questions please call me.
May 5, 1995

Mr. Benjamin Pratt  
2431 Jasper Ave.  
Ft. Myers, Fl. 33907

RE: SOUTH FLORIDA BRANCH, OFFICERS FOR 1995-96

Dear Mr. Pratt:

The South Florida Branch is proud to announce that new officers for the Executive Board of 1995-1996 were elected and installed at the April 21, 1995, Annual Branch meeting. The following are the names of the new officers:

Chairperson: Ms. Ana Maria Gonzalez, P.E., Hazen and Sawyer, P.C.  
Vice Chairman: Lou Aurigemma, Utilities Operations Manager, City of Coral Springs  
Secretary/Treasurer: Ms. Zully Williams, City of Coral Gables, Admin. Asst  
Directors: Mr. A. R. Linero, Jr., P.E., City of Coral Gables, Public Works Director  
Mr. Joseph Petrillo, City of Miami Beach, Streets & Lighting Supv.  
Mr. John C. Depp, P.W. Director, Utilities & Engineering, City of Hallandale  
Mr. Paul J. Callsen, Director of Public Works, City of Sunrise  
Mr. Michael Tavano, City of Homestead, Public Works Director

District XI Representative: Mr. Ron Van Eyk

Mr. Doug Andrews, will serve on the Board of Directors as Past Chairman. Attached is the Officer Directory for the Branch. If you have any questions, please call me at (305)-460-5009.

Sincerely,

[Signature]

Zully K. Williams  
Secretary/Treasurer

cc: Bill Coleman, Florida Chapter President, APWA
MINUTES OF THE GENERAL MEETING OF THE FLORIDA CHAPTER, APWA.
SHERATON HARBOR PLACE, FORT MYERS, FLORIDA. 18 MAY 1995.

Meeting opened at 0900 with 76 members present.

Introductory Remarks by President Wm. F. Coleman.

Treasurer’s Report was read into the record and accepted as submitted.

Membership Report by Frank DeCelless indicated we began the year with 1041 members and finished with 1119, a net increase of 78 new members.

Old Business: none

New Business: Les Eighmey, Chairman of the nominating committee presented the proposed slate of officers for 1995-1996.
   President: Al Linero
   Vice President: Bill Armentrout
   Secretary/Treasurer: Ben Pratt
   House of Delegates: Tony Leffin
   District Representatives:
   I. Monty Jackson
   II. Nancy Paul
   III. Wendell Chastain
   IV. Stan Nodland
   V. Bill Chamberlin
   VII. Gary Basham
   VIII. Mike Pender
   IX. Phil Boller
   XI. Ron Van Eyk

There being no nominations from the floor, motion to approve by DeCelless, seconded by Chamberlin, called and carried. President Coleman asked the officers and members to support each other so the chapter would grow and passed the gavel to incoming president Al Linero. He stated that since the convention site of West Palm Beach for the 1996 convention had fallen through, he had set up a site selection committee rather than dump this on the new incoming president.

Incoming president Al Linero introduced himself to the assemblage and mentioned that he was the first chapter president from the South Florida Branch since Bill Fagin. (Fagin was later president of the APWA national organization.) Mr. Linero gave as his goals closing the gap between members and the executive committee. He proposed to do this by involving more members in chapter activities. He looked forward to realigning the districts to be more responsive to the membership and to further empowering the branches in matters. The $10./member rebate would be a tool in this process. He confirmed the need for continuing the mutual aid agreement and emergency management of the Tallahassee EOC referring to his own experience in Hurricane Andrew. John Davis was recognized for his dedicated and untiring work in this area. Mr. Linero noted further that he would utilize the information highway extensively in conjunction with our automated communication center, teleconferencing and encouraging information transfer from the bottom up.

George Knecht spoke briefly on the APWA strategic plan, what it meant to the
members and how it would be implemented.

Les Eighmey spoke briefly on the automated communication center, smart fax and the electric library as tools for the membership to sharpen their skills and provide information to the executive board from the bottom up.

President Linero mentioned that the district realignment as proposed was shown in the newsletter. He introduced Ana Maria Gonzales and Zully Williams as the power and people behind the newsletter which was receiving such a response from the membership. Ana Maria was introduced as the new chairman of the South Florida Branch as well as the newsletter editor.

Frank Decelles was reappointed as membership chairman and commended upon the outstanding job that he has done over the years.

The meeting was adjourned at 0950 hours.

Respectfully submitted,

________________________
Benjamin C. Pratt, Sec'y.
EXECUTIVE BOARD MEETING MINUTES
May 18, 1995.
Sheraton Harbor Place, Fort Myers, Florida.

Call to Order: 0800 with 28 members present

Opening Remarks: President Coleman introduced Mike Tovano APWA Emergency Coordinator who introduced Chip Davis, Larry Welker and Eric Tolbert of FDOT EOC team, Tallahassee. He indicated our need for an assigned manager to the Tallahassee EOC. The satellite communication system is operational in much of the state. 35 counties and 75 municipalities are signatory to the mutual aid agreement. APWA should apply for 9G18 competitive grant for emergency operation. All mutual aid helpers need to be self contained and self sufficient when arriving to assist at emergencies. There will be an exercise 6/20. Three category 3 hurricanes are predicted for this year.

It is reported that West Palm Beach cannot host 1996 convention. President Coleman the appointed the 1996 convention committee of DeCelles, Leffin, Pratt, Brenda Eighmey, Tom Lewis, Jeff Wilson with Bill Armentrout Chairman. The 1st meeting to take place immediately after the general session.

By-Laws Chairman James Singleton verified proper district layout is as shown in the latest newsletter. There was some question about the boundaries of District II. These lines are reasonable, consistent and reproducible.

Treasurer’s Report for 1 January 1995 to 31 March 1995 was read into the record with the Dean Witter Active Assets Account report as of 30 April 1995. Reports were accepted as read.

Budget Chairman Becky Ares was not present, but reported The proposed annual chapter budget in at $41,000. It is to be funded by convention proceeds and interest income from investments with the Dean Witter Active Assets account. Membership rebates from APWA National will restart in January 1996.

New Business:
Bill Chamberlin reports chapter dinner in Dallas is shaping up.
Mike Salmon, regional director reports national is alive and well.
Delegate Tony Leffin reported briefly on delegates meeting in New Orleans. His reporting time frame to national is January to June and requests information of interest.
Teleconferencing down links were discussed. It was decided to continue with this program. Motion by DeCelles, 2d by Armentrout. Called and carried.

Membership: Chairman DeCelles noted this is the only state without DOT membership. Ten branches have qualified for chapter rebates.

Meeting adjourned at 0850.

-----------------------------------
Benjamin C. Pratt, Secretary
American Public Works Association
FLORIDA CHAPTER • WEST COAST BRANCH

WEST COAST BRANCH EXECUTIVE BOARD

1995-1996

Charles Cox, Jr., Chairman
Hillsborough County
P.O. Box 237
Brandon, Florida 33511
PH: (813) 272-5912
FAX: (813) 272-7061

Michael Herr, Vice Chairman
City of Lakeland
228 So. Massachusetts Ave.
Lakeland, Florida 33801
PH: (813) 499-6040
FAX: (813) 499-6249

Brenda Eighmey, Treasurer
Hillsborough County
7013 - 40 Street
Tampa, Florida 33604
PH: (813) 276-2751
FAX: (813) 272-7142

Larry Cottrell, Secretary
City of St. Petersburg
1635 Third Avenue North
St. Petersburg, Florida 33713
PH: (813) 892-5645
FAX: (813) 823-9152

Barry Miller, District VI Rep.
Hillsborough County
Road & Street Maintenance Dept.
South Service Unit
7820 Big Bend Road
Gibsonton, Florida 33534
PH: (813) 671-7619
FAX: (813) 671-7627

Margaret Spurrier, Past Chairman
City of St. Petersburg
Public Utilities Complex
1635 Third Avenue North
St. Petersburg, Florida 33713
PH: (813) 892-5641
FAX: (813) 823-9152

Ed Burkett, Executive Member
Kisinger, Campo & Associates
2203 North Lois Avenue
Suite 410
Tampa, Florida 33607
PH: (813) 871-5331
FAX: (813) 871-5135

Larry Carroll,
Executive Member
City of Lakeland
401 Fairway Avenue
Lakeland, Florida 33801
PH: (813) 499-6291
FAX: (813) 499-8270

Ernie Nelson, Executive Member
City of Tampa
612 North 12th Street
Tampa, Florida 33602
PH: (813) 223-8395
MEMORANDUM

DATE: May 30, 1995
TO: Cheech DeCelles, Tony Leffin, Tom Lewis, Ben Pratt
FROM: Bill Armentrout
COPIES TO: Al Lino, George Knecht
SUBJECT: Meeting with Ray Pace on May 23, 1995

George Knecht and I met with Ray Pace and Mike Lynn to discuss their concerns about the 1995 Annual Meeting and Tradeshow. Ray had mentioned to both George and Stan Nodlan that he was disappointed with the results of the meeting, so George and I felt we needed to get the specifics of Ray's concerns on the table. We had a very good meeting with Ray and Mike and got some insight into how our exhibitor's measure the effectiveness of their marketing expenditures. A summary of our discussion follows.

- We need to be careful to not oversell the meeting. Mike had been told that we would have 500 delegates at the meeting. He based his decision to come to the meeting on this level of exposure, when in fact, we had less than 250 delegates attend. This was the biggest source of their disappointment.

- Mike also indicated that the copy for the back cover of the program was not correct.

- They also felt that we did not get enough traffic through the Exhibit area (this year was the lowest attendance they ever recorded). Both Ray and Mike agreed that the length of the exhibit period is much less important than the intensity of visitation. They would prefer us to open the exhibits for four hours and get every delegate to the hall than open the exhibits for two days and only deliver 25% of the delegates.

- They feel we should hold our meetings in either Tampa, Orlando, Daytona Beach, or Jacksonville. These areas are convenient to get to, have a draw of one type or another, and have produced good "crowds" in the past.

- They measure effectiveness by three factors. First they measure the number of people who stop by the booth and request information. Second they measure the number of people who make appointments with salesmen for follow up meetings. Third they measure the number of sales which result from the other
Discussion with Ray Pace re 1995 Annual Meeting

two factors. (This means we need to get the people who make the buying
decision to attend our meeting and interact with the exhibitors.)

- They use the quality of the food and entertainment they sponsor as a measure
  of the opportunity for "customer appreciation" which is also improtant to them.
  Ray wants to throw a PARTY which will be remembered for the rest of the year.
  From this perspective, he would have been happier to sponsor the casino night
  than the cocktail party and reception at the 1995 Meeting.

- They felt the "red dot" idea was a good one, but should be better advertised and
  explained at the next meeting. (This may be something we need to include in
  the delegate and exhibitor packages at future meetings.)

- They suggested that we theme our technical sessions around the hardest hitting
  issues of the year as another means of getting people to attend.

- They also liked the idea of allowing representatives of the exhibitors to be part of
  the technical sessions. This would be done as either a technology update, or
  as a case history of an interesting problem that the exhibitor had solved during
  the past year.

Ray and Mike are faced with budget constraints like the rest of us. Ray's sales
force has expressed a preference for less trade shows, and more one on one
contact. Our challenge is make sure our members understand the importance of
the exhibitors and how they need to interact with them to insure their continued
participation in our shows. If we don't accomplish this we will see firms like Ray's
redirect their marketing dollars to other areas.

We are also faced with the problem of "How do we increse attendance in the face of
ever increasing pressure on travel and training budgets at the city and county level?", One way to attack this problem is to partner with other organizations. Mike
indicated that SWANA was struggling and might consider participating in the next
meeting. We need to discuss this as a committee and make a recommendation to
the Executive Board at its next meeting on this issue. We also need to make sure
that our technical sessions provide a high quality cost effective opportunity for
training. This strengthens our membership's position when they request funding to
attend our meeting.

Ray and Mike's final comment was that we, as a meeting and tradeshows
organization, have to find a way to separate ourselves from the competition if we are
going to grow. They are right.

WFA
APWA Santa Fe Branch

To: Ben Pratt, APWA

From: Thomas G. Frisbie, Streets Division Manager
Sec/ Treas. Santa Fe Branch

Subject: Branch Officers

May 31, 1995

At our meeting of April 12, 1995 the Branch members elected officers. They are:

- District Rep. And Chairman of Exec. Committee - Wendell Chastain, Fleet Manager, Alachua County Public Works, PO Box 1188, Gainesville, FL 32602-1188. Phone (904) 462-2147.
- Vice Chair - Micheal Moschiano, Building Maint. Supv., City of Ocala, PO Box 1270, Ocala, FL 32678. Phone (904) 351-6737.
- Secretary/Treasurer - Thomas G. Frisbie, Streets Division Manager, City of Gainesville, PO Box 490, Gainesville, FL 32602. Phone (904) 334-2161.
- 2yr Exec. Comm. - Pat Tate, University of Florida, Radio Road Bldg #700, Gainesville.

Submitted by,

[Signature]

Thomas G. Frisbie,
Sec/ Treas. Santa Fe Branch APWA
Mr. Ben Pratt  
S.F.W.M.D.  
1342 Colonial Blvd., Suite #81  
Ft. Myers, Fl. 33907

Dear Ben,

With the help from some branches and the total refusal to cooperate from others, this is the best results concerning the membership rebate program that I can come up with. After doing a complete purge of the latest membership list from National A.P.W.A. (April 1995), the following rebate information applies:

<table>
<thead>
<tr>
<th>BRANCH NUMBER</th>
<th>BRANCH NAME</th>
<th>NATIONAL MEMBERS</th>
<th>REBATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Big Bend</td>
<td>48</td>
<td>$480.</td>
</tr>
<tr>
<td>2</td>
<td>Central Florida</td>
<td>280</td>
<td>2800.</td>
</tr>
<tr>
<td>3</td>
<td>Gold Coast</td>
<td>53</td>
<td>530.</td>
</tr>
<tr>
<td>4</td>
<td>Northeast</td>
<td>67</td>
<td>670.</td>
</tr>
<tr>
<td>5</td>
<td>Southwest</td>
<td>53</td>
<td>530.</td>
</tr>
<tr>
<td>6</td>
<td>South Florida</td>
<td>134</td>
<td>1340.</td>
</tr>
<tr>
<td>7</td>
<td>Sun Coast</td>
<td>66</td>
<td>660.</td>
</tr>
<tr>
<td>8</td>
<td>West Coast</td>
<td>287</td>
<td>2870.</td>
</tr>
<tr>
<td>9</td>
<td>Sante Fe</td>
<td>36</td>
<td>360.</td>
</tr>
<tr>
<td>10</td>
<td>Treasure Coast</td>
<td>29</td>
<td>290.</td>
</tr>
<tr>
<td>0</td>
<td>No Branch</td>
<td>12</td>
<td>-0-</td>
</tr>
<tr>
<td>?</td>
<td>Where they belong</td>
<td>10</td>
<td>-0-</td>
</tr>
</tbody>
</table>

TOTALS 1075  $10,530.

Would you please prepare the checks and distribute them to each branch with my apologies due to the delay. Please send me a new list of Branch Chairpersons.

Best Regards,

F. Cheech DeCelles  
Membership Chairman

cc: Al R. Linero, President Fl. Chapter  
W. Armentrout, Vice President
MINUTES OF THE EXECUTIVE BOARD MEETING,
FLORIDA CHAPTER APWA
LAKELAND, FLORIDA

CALL TO ORDER 0830 with 23 persons present.

INTRODUCTION OF GUESTS

PRESENTATIONS OF LIFE MEMBERSHIP TO J.C. HOLLEY, A.T. COX AND GEORGE A. CRAWFORD
WERE ACKNOWLEDGED.

PRESENTATIONS OF CHARTER RESOLUTIONS WERE OFFERED TO THE NEW SANTA FE AND TREAURY COAST BRANCHES.

RECEIVED REPORT ON THE ANNUAL FORT MYERS MEETING FROM JEFF WILSON CHAIRMAN OF THE
SOUTHWEST BRANCH AND THE 1995 CONVENTION. 140 delegates, 42 spouses, 200 daily
attendees, 80 exhibitors and 14 sponsors participated. The Southwest Branch
presented a check to the Chapter for $48,714.71 which included the $4000 seed
money advanced from the Chapter. A round of applause and appreciation for a job
well done was tendered to the branch.

TREASURER’S REPORT: RECEIVED AND ACCEPTED AS SUBMITTED.

SECRETARY’S REPORT: RECEIVED AND ACCEPTED WITH THE CORRECTION THAT BECKY ARES,
AUDIT CHAIRMAN WAS PRESENT AT THE EXECUTIVE COMMITTEE MEETING IN FORT MYERS.

PRESIDENT’S REMARKS:
The 1996 Annual Meeting is moving well with consultant Brenda Eighmey and
Annual Meeting Committee Chairman Bill Armentrout.
APWA National may be contacted by E mail and members are encouraged to get
an internet number.
Lou Aurigemma is the scholarship chairman and members are encouraged to
submit scholarship applicants. There is presently $207,000 in the scholarship
fund.

National has made a survey of the need for allied memberships and it
appears that this is a classification that is no longer desirable in that it
dilutes the need for regular membership. Allied memberships should be considered
a thing of the past and regular membership encouraged.

Mention was made of the chapter banner and the need to update the National
President’s visit patches. It was noted that there is not room for all of them,
but, the secretary will take some appropriate action when the banner returns from
the Dallas meeting.
APWA National is considering some sweeping changes and a synopsis of these
was read. It is anticipated that the membership will accept these recommendations
at the Dallas meeting.

Emergency Manager Mike Tovano needs input from the Chapter membership on
matters concerning experiences and needs with respect to emergency management if
we are to fulfill our mandate.

CHAPTER ISSUES:
A REPORT ON NATIONAL ORGANIZATIONAL REVIEW COMMISSION BY LES EIGHMEY
covered the redefining of APWA based on our recent Strategic Plan. The plan was
generated by a 27 person commission with extensive input from the chapters and membership. It was covered in the recent LEADERSHIP LETTER and will be voted on in Dallas. A lengthy discussion followed.

Les Eighmey also put out a reminder to use the Automated Communication Center and the "free" internet services.

ANNUAL CHAPTER CONVENTION COMMITTEE REPORT BY BILL ARMENTROUT indicated things are on track. A handout of details was submitted. A request for sponsors was made. A tentative program will be submitted at the next meeting.

UPCOMING EXECUTIVE BOARD MEETINGS ARE SCHEDULED FOR:
  NOVEMBER 17 &18, 1995 in Daytona Beach
  FEBRUARY 16 & 17, 1996 in Orlando
  MAY 22-24, 1996 in Orlando (ANNUAL MEETING)

COMMITTEE REPORTS:

  Awards: Ron Van Eyk submitted new criteria for contractor of the year which now has 3 categories. A manual is now available for submitting nominees.

  Chapter Dinner: Bill Chamberlin has had 21 responses @$30 per head for the dinner at Baby Doc's Matchless Mine Restaurant in Dallas.

  Education & Communication: Les Eighmey discussed October 18 teleconference on metrification. Becky Ares noted need to budget for these efforts. After discussion and allowing $1800. as a typical cost a motion was made to authorize Les to proceed with the metrification teleconference and authorized expenditure of $2000. An amendment was offered for Les to also report on participation options. Motion by Armentrout, 2d by Nodland, amendment by Van Eyk, called and carried. Another motion was offered for the Chapter to establish a $275 charge per site for this down link to the branches. Motion by Armentrout, 2d by Van Eyk, called and carried.

  Eisenhower International Fellowship greater than 30 day study program applications are available from Les Eighmey.

  U. of Georgia regional public works program is being developed and they request $200. Motion to approve by Les Eighmey provided we are represented, 2d by Armentrout, called and carried.

  Emergency Preparedness: Mike Tavano noted some confusion around the state. State EOC Agreements are required, but, APWA Mutual Aid neighbor to neighbor is encouraged. Tavano is coordinator of the task force to pull people to serve the Tallahassee EOC. These are to be drawn from counties and municipalities not under the emergency. Emergency managers in the counties are the only contacts in the counties if you want to be reimbursed per state law. District repts. should call Tavano when emergencies occur. Public works and engineering activities are our only support.

  Legislation: Bill Coleman expects Gov. Chiles to recall the legislature to complete his agenda.

  Scholarships: Lou Aurigemma reported $9000. available for scholarships and requests applications.

  Membership: Frank DeCelles reported 1120 members currently, up 149 for the year. He is pursuing the Orange County drop outs that occurred when Havens left. After discussion on 1994 entitlement for West Coast Branch, motion to pay was offered by Van Eyk, 2d by Armentrout, called and carried.

  Public Works Week: John Cruli outlined Chapter program including posting of proclamations at annual Chapter Meeting.

DISTRICT REPRESENTATIVES:

  I. Harry Glaze and Bill Coleman are pursuing an area branch with USAF PW.
IV. Stan Nodland reported a talk on the Port Authority at the branch meeting that generated some interest in Jax City.

V. Bill Chamberlin reported a branch meeting on emergency preparedness.

VI. Barry Miller reported on the branch dinner the previous night which board members attended. Concensus: Outstanding to off the page.

VIII. Mike Pender reported the Sarasota Public Works Academy is up and running. Hearty congratulations were given to all concerned for a great job very well done.

X. Dan Moretti reported attendance of 50-80 at branch meetings and presentation of a $10,000 scholarship to Palm Beach Community College. Next meeting 1 Sept. in West Palm Beach with a large membership drive.

XI. Ron Van Eyk reported routine meetings and a tour of the new hurricane center located at Florida International University.

OLD BUSINESS: None

NEW BUSINESS: None
American Public Works Association

HOUSE OF DELEGATES SEMI-ANNUAL REPORT

NOTE: This form is to be completed by each Chapter Delegate and submitted to the Regional Director, with a copy to the headquarters office by July 15 and January 15 of each year, covering the immediate prior six month period. Information provided should be limited to the period covered by this report. It is recommended that this report be completed with the active input of the Chapter Secretary and, whenever possible, the Chapter Executive Committee.

Chapter Delegate: A.W. Leffin
Chapter: Florida

This report covers the period of: January 1 - June 30 [x] July 1 - December 31 [ ] 1995

A. The major accomplishment of the Chapter during the past six months:
   A very successful annual state meeting in May. There were 375 registered
deleagtes, and 80 vendors occupying 10,000 square feet of convention
space. The annual meeting netted more than $45,000.

B. Chapter activities and the APWA Goals and Objectives for the 1990s. Provide a brief summary
   of Chapter efforts, programs and activities in support of the following six goals. Attach separate
   pages if required.

   Goal 1: Increase Public Awareness (Describe efforts to promote public works to citizen groups,
   the media, schools, and other professional organization through awards, press releases, special
   events, etc.)
   Chapter continues to refine the chapter public relations/education slide
   show and intends to produce a video hi-liting Public Works.

   Goal 2: Prepare Public Works Managers (Describe Chapter efforts, such as scholarship
   programs, support for public works graduate programs, student sections, and intern programs
   which encourage high quality persons to pursue public works careers.)

   The Florida Public Works Academy, funded through profits of the
   annual meeting, currently have 16 cadets, and since October 1989, have
   graduated over 350 cadets. Class #25 begins 9/95. 87% of graduates
   are employed in Public Works.
Goal 3: Increase Effectiveness and Productivity of Public Works Agencies Through Training and Development (Include Chapter efforts to conduct workshops, technical presentations, outreach programs to assist rural and small communities, and relationships with local educational and technology transfer programs.)

The main effort toward technical presentation is concentrated during the annual chapter meeting in 1995. There were six technical sessions. In addition, the branches are active in providing quarterly technical sessions to their membership. City of Orlando and Maitland are working with Orlando Vocation Tech in developing another Public Works academy.

Goal 4: Promote Effective Public Works Services Through Information Exchange and Innovation (Describe Chapter efforts, such as Chapter conferences, development of standard specifications, local research efforts, Chapter technical publications and guidelines.)

None to report.

Goal 5: Provide Leadership to Facilitate Sound Public Works Programs and Policies (Describe Chapter efforts to review public works related legislation and regulations, participate in the APWA resolution process, and maintain relationships with policy makers.)

The chapter executive committee continues to provide a chair to the legislative liaison committee. A standing committee - in addition, while State legislative is in session information is constantly updated on the chapter "Fast Fax".

Goal 6: Strengthen APWA as a Resource for Public Works Professionals and Organizations (Include membership activities and plans, Chapter goals and objectives, Chapter finances, and observations regarding Chapter functions.)

(1) Describe promotional activity, major prospects contacted, and any results of membership campaign.

Contacting city and county managers offering services to their staff.
(a) Membership Activities

In process of creating poll which will be mailed to Public Works members in an effort to obtain new members.

(2) Briefly outline Membership Committee plans for the next 6 months.

Obtaining informational packets from National to mail to incoming branch officers with letter encouraging new members, keeping in touch with current membership, and awareness of delinquent members.

(b) Chapter Goals and Objectives (Describe whether your Chapter has goals and objectives and how often they are updated. Attach a copy of available.)

1) Closing the gap between members and the executive committee.
2) Realigning districts to be more responsive to the membership.
3) Further empower the branches.

(c) Chapter Finances (Comment on the general financial condition of the Chapter and any changes.)

See attachment 1.

(d) Observations regarding Chapter functions. Provide specific comments regarding Chapter attendance, program quality, concerns, problems, needs, strengths, and weaknesses for each of the following areas:

(1) Chapter Executive Committee meetings and activities:

Met in Fort Myers on May 18, 1995.

(2) Chapter Committee activities:

All committees are active and made oral or written presentations.

(3) Chapter meetings and special events:

Developing another Public Works Academy in Orlando, FL.
ATTACHMENT 1

FLORIDA CHAPTER - APWA
TREASURER'S REPORT 1 April 1995 - 30 June 1995

A.A. Acct. DWR Inc. Orlando 13,882.31
Scholarship Fund DWR Inc. Orlando 200,607.71
(Managed Assets)
APWA FL CHAP CONV 10,000.00

TOTAL RESOURCES $224,490.02

INCOME
Interest (AA Acct) 373.51

$373.51

EXPENSE
Automated Communication Center $6,078.89
Award plaques 171.00
Delegate travel, exp. 150.00
Transfer operating/start up funds to APWA FL CHAP CONV 10,000.00

$16,399.89

NOTE:
No pmts recd from APWA Natl since Oct '92 for membership rebates.
Chapter has agreed to forgive APWA Natl membership rebates for 3 years from date
of last rebate. These are the rebates for calendar years 1993,94,95. The next
rebate due the Fla Chapter will be 1 Jan 96.

DWR Inc. AA Acct established initially w/ money generated from annual
conventions. Scholarship portion of DWR Acct invested in 3 American family of
funds. 40% in growth, 40% in equity and 20% in international funds. The money
left in AA Acct will be used for Chapter operating.

Respectfully submitted,

Benjamin C. Pratt, Secretary
C. Chapter concerns, needs and interests. Provide specific comments regarding Chapter problems or needs, especially those preventing achievement of Chapter and/or APWA Goals and Objectives. List any interests or questions the Chapter feels should be brought to the attention of the Chapter or Association membership, Board of Directors and/or staff to better serve the needs of the Chapter, including any specific assistance. (Attached separate pages as required.)

D. Suggestions for the House of Delegate’s Agenda. Provide suggestions, if applicable, for the next Regional and Annual meetings of the House of Delegates. Whenever possible, relate suggested topics to a Chapter problem, concern, or questions as outlined above.

Suggested discussion items for next Regional Meeting with Regional Director.

Suggested discussion items for next Annual Meeting.

Status of Institute re: configuration.

Signature __________________________ Date 8-16-95

Chapter Delegate

G-6-4 Revised 07/93
1995-’96 Florida Chapter Executive Board of Directors

Southwest Branch Chairman
Jeff Wilson
c/o Montgomery Watson
3501 Del Prado Blvd.,
Suite 301
Cape Coral, FL 33904
O-941-542-6540
F-941-542-1864

▼ District X
Includes Palm Beach and Martin Counties.

District Representative
Daniel Moretti
City of Boca Raton
Municipal Services
201 W. Palmetto Park Rd.
Boca Raton, FL 33432

Gold Coast Branch Chairman
Al Monteone
Martin County Utilities
5024 El Claro Dr. N.
West Palm Beach, FL 33415
O-407-221-1400
F-407-221-1447

▼ District XI
Includes Dade, Broward and Monroe Counties.

District Representative
Ron J. Van Eyk
City of Coral Gables
285 Aragon Avenue
Coral Gables, FL 33134
O-305-460-5038
F-305-460-5080

South Florida Branch Chairman
Ana Maria Gonzalez, P.E.
Principal Engineer
Hazen and Sawyer, P.C.
4000 Hollywood Blvd.,
7th Floor, North Tower
Hollywood, FL 33021
O-305-987-0066
F-305-987-2949

▼ Chapter Committees
Annual Chapter Dinner
Bill Chamberlin
City of Orlando
Stormwater Utility,
Bureau Chief
400 S. Orange Ave
Orlando, FL 32801
O-407-246-2370
H-407-648-0667
F-407-246-2512

Awards
Ron J. Van Eyk
City of Coral Gables
285 Aragon Avenue
Coral Gables, FL 33134
O-305-460-5038
H-305-925-0936
F-305-460-5080

Auditing
George Knecht
515 N. Laura St., 6th Floor
Jacksonville, FL 32202-3156
O-904-632-4426
H-904-268-3577
F-904-632-4457

Budget
Rebecca Ares
City of Orlando
Mgmt. & Budget Director
200 S. Orange Ave.
Orlando, FL 32801
O-407-246-2358
H-407-859-2556
F-407-246-2869

By Laws
James Singleton
Deputy Director Maint.
225 Newburyport Avenue
Altamonte Springs, FL 32701
O-407-869-2507
H-407-295-4214
F-407-869-2622

Chapter Convention
Bill Armentrout
See Vice President

Education and Communication
Les Eighmey
Dir. Rds. & Sts., Ste. 201
5650 Breckinridge Pk. Dr.
Tampa, FL 33610
O-813-744-5640
H-813-980-6447
F-813-744-5778 or 5780

Emergency Management
Michael Tavano
City of Homestead
350 S.E. 6th Avenue
Homestead, FL 33030
O-305-247-1801 x 375
F-305-246-3200

League of Cities Liaison
Bill Coleman
See Past President

Legislative Liaison
Bill Coleman
See Past President

Meeting Arrangements
Tony Leffin
See House of Delegates

Membership
Frank “Cheech” DeCelles
Asst. Dir. of Public Works
City of Plantation
750 NW 91st Ave. N.
Plantation, FL 33324
O-305-452-2535
H-305-748-0434
F-305-452-2548

Member of the Year
Frank “Cheech” DeCelles
See Membership

Newsletter
Ana Maria Gonzalez, P.E.
Hazen and Sawyer, P.C.
Principal Eng.
4000 Hollywood Boulevard,
Suite 750 N
Hollywood, FL 33021
O-305-987-0066
H-305-594-5930
F-305-987-2949

Nominating
Les Eighmey
Hillsborough County
Director of Roads & Streets
5650 Breckinridge Parkway
Dr., Suite 201
Tampa, FL 33610
O-813-744-5640
H-813-980-6447
F-813-744-5778

Public Works Academy
VACANT

Public Works Week
Jon Cruff
City of Daytona Beach
P.O. Box 2451
Daytona Beach, FL 32115
O-904-258-3193
H-904-767-8117
F-904-258-3153

and
Zully Williams
City of Coral Gables
285 Aragon Avenue
Coral Gables, FL 33134
O-305-460-5009
F-305-460-5080

Research
Larry Carroll
City of Lakeland
407 Fairway Ave.
Lakeland, FL 33801
O-813-499-8271
F-813-499-8270

Scholarship
Lou Aurigemma
City of Coral Springs
3800 N.W. 85th Ave.
Coral Springs, FL 33065
O-305-345-2160
F-305-345-2169

Scholarship Trust
Bill Coleman
642 Mabry St.
Tallahassee, FL 32304
O-904-891-5300
F-904-891-5368

Service Contractor of the Year Award
Ron Van Eyk
See Awards

ULCC
John Bergacker
City of Miami Springs
345 N. Royal Poinciana Blvd.
Miami Springs, FL 33166
O-305-887-4116
H-305-754-4385
F-305-887-4130
Service Contractor of the Year Award Program Rules

The service contractor plays an important role in the support of APWA. Not only do they provide valuable services to Public Works agencies but they are often a part of our professional association. As affiliate members these firms support our activities through a myriad of methods including attendance at local meetings, contributions to conferences, and hosting of presentations and seminars. Their contributions have been both financial and physical, and provide additional support for our resource base. The "Service Contractor of the Year Award" allows the contractor to say thank you and formally recognize the value the service contractors bring to APWA.

Application Procedure. To nominate a contractor for the "Service Contractor of the Year Award," the nominator must submit 3 copies of a written application to the Awards Committee. This material will be in the form of a letter and should include all backup materials.

Award Categories. The application must state which award division or subcategory the contractor is nominated for. Nominations may be for only one category. The categories are as follows:

- Buildings and Grounds
- Solid Waste or Waterfront
- Streets Roads Highways
- Eligibility. The award program is open to all service contractors and vendors that provide services to a public works agency, including state, county, or local government. The service contractor must meet certain criteria to be eligible. Each item required will be evaluated and verified by the awards committee. Nominations shall include all requested material and information to be valid. Those that do not include requested information and material, or that do not meet the mandatory requirements will be disqualified.

Mandatory Requirements. Evidence, verifying that all requirements are met, must be included with the contractor nomination. The following requirements must be met for consideration of award.

- The contractor must be currently providing services to a public works agency.
- The contractor must have local offices in the state of Florida including any national company.
- The contractor must be an American corporation.
- The contractor must be a member or an affiliate member of APWA.
- The contractor must have a history of providing service to public works agencies for a minimum of three years.
- The contractor must provide services in one or more of the award categories.
- The contractor must be nominated by a current member in good standing of APWA in a branch of the Florida Chapter.

Presentation of Award. The awards will be presented at the annual conference banquet. For more information, contact Ron Van Eyk, Chairman Awards Committee APWA, Florida Chapter 285 Aragon Avenue Coral Gables, Florida Phone: 305-460-5040 Fax: 305-460-5080

New Florida Chapter President Hails from South Florida

A Linoere, P.E., Public Works Director, City of Coral Gables, was recently elected President of the Florida Chapter of the American Public Works Association. He succeeded Bill Coleman of Tallahassee as the new Chair of the Vice Chairman’s position.

"Mr. Linoere has been with the City of Coral Gables for twenty-six years. He was in charge of the Engineering Division prior to becoming the Public Works Director. The Public Works Department maintains the City’s public rights-of-way, including streets, sidewalks, sewers, waterways, and City owned facilities and also administers Capital Improvements. Mr. Linoere is a registered engineer and has a BPA from Florida International University. He is a long-time member of ASCE, FES and APWA. For the American Public Works Association, he has served on the Florida Chapter Executive Committee as Vice Chairman and on the Florida South Branch Executive Committee as Chairman, Vice Chairman, and Director, as well as Chair of various committees for both Branch and Chapter.

"There are many facets of public works, such as planning, design, construction, maintenance, and operation. Each facet requires a different set of skills and knowledge. A public works engineer must be able to adapt to these changing conditions and work effectively with others."
Key Elements of APWA Strategic Plan
by George Knecht, Strategic Plan Committee

The annual Chapter Strategic Planning meeting was held on May 19, 1995, at the Ft. Myers Convention Center. At the forefront of the agenda was National President Geoff Grenewoo who was gathering information to take back to Missouri. The Strategic Plan Committee Chair, Mr. George Knecht, led the discussion which involved approximately thirty-six participants. Key elements of the plan are:

1. Public Relation Image - Forge a basic understanding of public works and what it does and create, define and clarify the public works image.
2. “Why should I become a member of the APWA?” - Answer this question.
3. Training - Provide training via other sources, down links, national seminars, etc.
4. National’s relationship with the Chapter - A smaller group of people is needed to handle internal issues/problems. Identify the National, Chapter and Branch needs and organize them effectively.
5. Membership - Stronger links to the Chapter through education and marketing, higher levels of administration and elected officials.

It’s Fall, which means “Back to School” for those in pursuit of higher education. The Florida Chapter is right on track.

Recently, the Executive Board approved a Scholarship Program and appointed Louis Aurigemma, P.E. Scholarship Committee Chairman. The Scholarship Program is designed to assist those individuals who are pursuing a career in the public service field. Encouraging self-discipline from engineering or public administration to continuing education, for career enhancement of public service employees, the philosophy of the APWA and the Florida Chapter is that assistance in education promotes and ensures a continuation of the high level of skill, talent and professionalism that is the hallmark of every member.

For more than one hundred years, the public works association has strived for the advancement and continued development of all of the various components that make up the public works family. It is incumbent upon the members of the association to lend a helping hand to those who have chosen the public service field as their career. The scholarship program is an intrinsic part of this goal. If you have anyone in mind, please contact Louis Aurigemma at (305) 345-2160.

State Emergency Operations Center

The Florida Chapter will hold its Chapter Dinner at Baby Doe’s Restaurant in Dal las, on Tuesday evening, September 26, 1995. This annual event has always proven to be quite memorable and very enjoyable. “So will this year’s. It might be the best yet,” says Bill Chamberlin, Chapter Dinner Chairman and event coordinator. Baby Doe’s is a unique multi-level restaurant located just five minutes from downtown Dallas. The rustic elegance of the building and high altitude views make for a tastefully unique and unforgettable experience. I hope everyone plans to attend the National Conference and Exposition which includes the Chapter Dinner in their itinerary.” Arrangements call for the Florida Chapter to have up to five connecting rooms each with a hill top view of Dallas. Two of the rooms will be used for a “hosted” cocktail hour, with dinner being served in the other three rooms. The cocktail hour, hosted by Camp, Dresser and McKee, Inc., will begin at 6:30 p.m., with dinner starting at 7:30 p.m. Following dinner, a “cor- dial cart,” hosted by Reynolds, Smith and Hill, Inc., will be offered. Transportation will be provided to the restaurant and return.

Bill has chosen the Filet Mignon as the course for the evening. A long dinner will be served, breaded potato, steamed vegetables and dessert. The all-inclusive price is $30.00 per person. Please complete the registration form below and send it along with your payment to Bill Chamberlin at the City of Orlando.

Chapler Dinner Registration Forn
Tuesday, September 26, 1995

By check, please make payable to the Florida Chapter, APWA.

Name/Title:
Address:
Phone:

Please return form, along with check to: Bill Chamberlin, City of Orlando Stormwater Utility, 400 South Orange Avenue, Orlando, Florida 32801

State Emergency Operations Center

The Florida Chapter will hold its Chapter Dinner at Baby Doe’s Restaurant in Dallas, on Tuesday evening, September 26, 1995. This annual event has always proven to be quite memorable and very enjoyable. “So will this year’s. It might be the best yet,” says Bill Chamberlin, Chapter Dinner Chairman and event coordinator. Baby Doe’s is a unique multi-level restaurant located just five minutes from downtown Dallas. The rustic elegance of the building and high altitude views make for a tastefully unique and unforgettable experience. I hope everyone plans to attend the National Conference and Exposition which includes the Chapter Dinner in their itinerary.” Arrangements call for the Florida Chapter to have up to five connecting rooms each with a hill top view of Dallas. Two of the rooms will be used for a “hosted” cocktail hour, with dinner being served in the other three rooms. The cocktail hour, hosted by Camp, Dresser and McKee, Inc., will begin at 6:30 p.m., with dinner starting at 7:30 p.m. Following dinner, a “cordial cart,” hosted by Reynolds, Smith and Hill, Inc., will be offered. Transportation will be provided to the restaurant and return.

Bill has chosen the Filet Mignon as the course for the evening. A long dinner will be served, breaded potato, steamed vegetables and dessert. The all-inclusive price is $30.00 per person. Please complete the registration form below and send it along with your payment to Bill Chamberlin at the City of Orlando.
Minutes of the Florida Chapter APWA Executive Board Meeting at Indigo Lakes, Daytona Beach, Florida 18 November 1995.

Meeting Opened at 8:30 AM with 25 persons present.

PRESIDENT'S REPORT: The Apwa National Congress in Dallas, Texas was well attended. The 1996 Congress will be in Washington, D.C. You should start making arrangements to go now. A new Committee On Diversity was set up with Past APWA President George Rowe as chair. His message was that we must work together to take advantage of the diversity within our organization and to make it a valuable asset. We are top public works officials. We should call him, get involved and involve others in this program. Brenda Eighmey is a member of the national committee on diversity.

HURRICANE OPAL required activation of State Emergency Operations Center. Monty Jackson's area took the brunt of the storm. Al Linero and Mike Tovano attended the governor's emergency action meeting where they outlined the state EOC activity. Al Linero will do a pkg. on activity, reimbursement, etc. as a guide for members. A general discussion followed and it was pointed out that the state EOC must request help and the new statewide emergency agreement must be signed before municipalities can get grants.

REGION 4 DIRECTOR: Mike Salmon was reelected to this position and one of his priorities is to maintain solid 2 way communication between national, the region and the branches within the whole. He noted that national is now in a solid financial position. He cautioned that entitlements whether from national to the chapters or the chapters to the branches must be spent for legitimate purposes and for purposes outlined in our charter such as education, research, scholarships and the like as examples. Mike will procure guidelines for us.

HOUSE OF DELEGATES: Tony Leffin was excused. There was no report, but, it was observed that HOD is undergoing a 1 yr. transition to oblivion. The details are being sorted out by the national board.

CHAPTER ISSUES:

Convention Report: Brenda Eighmey reports 40% of the exhibit space is sold with $8800 collected. The focus now is on selling sponsorships to cover the $40,000 operating budget including sales contest incentives. A call for papers to be presented at the convention was issued for 15 December.

Organizational Review Committee Update: Les Eighmey soliciting input on number of districts we need, the boundaries, the number of directors, are they necessary, should there be more than one chapter in Florida, what is the best form for committees, what committees, the form the chapter should take along with any and all ideas members might have on these topics.

Member input is desired for 5 functional directors positions in: PW Ldrship/Mgt; environmental mgt; PW engr/technology; transportation mgt; facility and fleet services. These members should be available to advise national, testify before congress and the like.

Chapter historical files are being purged at national. These are to be sent to Brenda Eighmey who will function as the chapter historical committee chair.

COMMITTEE REPORTS:

Awards: 4 nominations in hand.
Audit: N/R
President Christus. Christmas is the Public's Words

Sworn to the Americas

 admired by the public for its stirring and inspiring portrayals of the history of our country and its people. The expression of the public's views and the development of our national character are the primary purposes of the President's Committee on the Arts and the Humanities. The President's Committee provides a unique opportunity for artists and writers to express their ideas and works in a manner that is both public and accessible. The public's views, through the arts and humanities, are a vital source of inspiration and creativity.

Florida Calendar Edition

Get the latest news, events, and updates from the Florida Chapter of the American Red Cross. Your local chapter is here to serve you. Learn more at FloridaChapterAmericanRedCross.org.

The Apalachicola

BY BILL NASSAC

Reptor

THE ACTION FLORIDA

www.1995media.com

Florida Association for the Performing Arts

The Florida Association for the Performing Arts is the leading organization for the arts in Florida, serving professional artists, arts organizations, and communities throughout the state. The Florida Association for the Performing Arts promotes and supports the arts by providing resources, education, and advocacy to its members and the public.

Florida Chapter of the American Red Cross

Florida Chapter American Red Cross is dedicated to providing emergency preparedness and disaster response services to the public. Our mission is to mobilize the resources of our organization to ensure that people are prepared and ready for any emergency or disaster.
FLORIDA CHAPTER - APWA

TREASURER’S REPORT       1 January 1995 - 31 March 1995

Transfer/Close NOW Acct  $ 1,344.50
Income                   1,875.92
Expense                  6,489.83
A.A. Acct. DWR Inc. Orlando 33,176.72
Scholarship Fund DWR Inc. Orlando 185,047.62
(Managed Assets)

---------
TOTAL RESOURCES  $214,954.93

INCOME
Interest (AA Acct & NOW Acct)  811.19
Meal Sales                     350.00
Donations                      714.73
---------
$1,875.92

EXPENSE
Admin/printing/mailing expense $ 68.08
Barnett Bank Charges           10.00
Sec'y travel, exp.             148.73
Seed money FMV annual mtg.     4,000.00
Executive Board Meeting        1,565.92
Meeting arrgts. (2) Leffin      300.00
Dividends reinvested           397.10
---------
$6,489.83

NOTE:

No pmts recd from APWA Natl since Oct '92 for membership rebates. Chapter has agreed to forgive APWA Natl membership rebates for 3 years from date of last rebate. These are the rebates for calendar years 1993, 94, 95. The next rebate due the Fla Chapter will be 1 Jan 96.

DWR Inc. AA Acct established initially w/ money generated from annual conventions. Scholarship portion of DWR Acct invested in 3 American family of funds. 40% in growth, 40% in equity and 20% in international funds. The money left in AA Acct will be used for Chapter operating. The Barnett Bank acct has been closed out as they have started charging us $12./mo. maintenance fee.

Respectfully submitted,

[Signature]
Benjamin C. Pratt, Secretary
FLORIDA CHAPTER - APWA
TREASURER’S REPORT  1 April 1995 - 30 June 1995

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A.A. Acct. DWR Inc. Orlando</td>
<td>13,882.31</td>
</tr>
<tr>
<td>Scholarship Fund DWR Inc. Orlando (Managed Assets)</td>
<td>200,607.71</td>
</tr>
<tr>
<td>APWA FL CHAP CONV</td>
<td>10,000.00</td>
</tr>
<tr>
<td><strong>TOTAL RESOURCES</strong></td>
<td><strong>$224,490.02</strong></td>
</tr>
</tbody>
</table>

**INCOME**
Interest (AA Acct)                                  | 373.51

**EXPENSE**
Automated Communication Center                      | $6,078.89
Award plaques                                       | 171.00
Delegate travel, exp.                               | 150.00
Transfer operating/start up funds to APWA FL CHAP CONV | 10,000.00

**$16,399.89**

**NOTE:**
No pmts recd from APWA Natl since Oct ‘92 for membership rebates. Chapter has agreed to forgive APWA Natl membership rebates for 3 years from date of last rebate. These are the rebates for calendar years 1993,94,95. The next rebate due the Fla Chapter will be 1 Jan 96.

DWR Inc. AA Acct established initially w/ money generated from annual conventions. Scholarship portion of DWR Acct invested in 3 American family of funds. 40% in growth, 40% in equity and 20% in international funds. The money left in AA Acct will be used for Chapter operating.

Respectfully submitted,

__________________________
Benjamin C. Pratt, Secretary
FLORIDA CHAPTER - A.P.W.A.
TREASURER'S REPORT
JULY 1, 1995 - SEPTEMBER 30, 1995

TOTAL RESOURCES
Florida Chapter AA Account DWR Inc. Orlando $ 56,364.43
Scholarship Fund DWR Inc. Orlando 213,612.71
FL Chapter A.P.W.A. Convention DWR Inc. Orlando 5,427.45
$275,404.59

FLORIDA CHAPTER ACCOUNT
Income: Interest AA Account 446.49
1995 Convention Proceeds 48,714.61
Booth Deposits 1996 Convention 1,100.00*
Chapter Dinner Dallas Payments 1,389.35
Tele Conference Down Link 275.00
$ 51,925.45

EXPENSE:
Automated Commerce Center 133.22
Branch Entitlements 13,420.00
Secretary Travel Expense 139.09
Executive Board Meeting 536.48
FL Chapter A.P.W.A. Convention 2,128.37**
Chapter Dinner - Dallas 800.00
Postage, Misc. 66.73
$ 17,223.89

A.P.W.A CONVENTION ACCOUNT
Income: Start-up Transfer From FL Chapter 10,000.00
Interest AA Account/July, Aug., Sept. 87.01
$ 10,087.01

EXPENSE:
Convention Expense Front Money 1,000.00
Consultant Contract Service (Inv. #2) 2,050.00
Consultant Contract Service and Supplies (Inv. #3) 1,537.85
Postage, Misc. 42.83
$ 4,630.68

* To be transferred to CONV. Acct.
** To be reimbursed from Conv. Acct.

Respectfully submitted,

[Signature]

Benjamin C. Pratt
Secretary/Treasurer
FLORIDA CHAPTER - A.P.W.A.  
TREASURER'S REPORT  
OCTOBER 1, 1995 - DECEMBER 31, 1995

TOTAL RESOURCES  
Florida Chapter AA Account DWR Inc. Orlando    $ 42,082.99  
Scholarship Fund DWR Inc. Orlando              224,774.76  
FL Chapter A.P.W.A. Convention DWR Inc. Orlando 6,176.13  
                                                  $273,033.88

FLORIDA CHAPTER ACCOUNT  
INCOME:  Interest AA Account                     637.89  
Executive Board Meal Payments                   175.00  
Donations (Fl Hwy. Pvrs.; RS&H)                 693.99  
Chapter Dinner Dallas Payments                  720.00  
Tele Conference Down Link                      275.00  
                                                  $ 2,501.88

EXPENSE:  
Automated Commerce Center                      874.50  
Leffin Meeting Arrangements                    175.00  
Secretary Travel Expense                       364.84  
Executive Board Meeting                        2,129.22  
FL Chapter A.P.W.A. Newsletter                 5,857.21  
Chapter Dinner - Dallas                        1,895.00  
Rebate, St. Lucie County Convention Center    175.00  
                                                  $ 11,470.77

A.P.W.A CONVENTION ACCOUNT  
INCOME:  Booth Deposits                         7,474.63  
Interest AA Account/Oct., Nov., Dec.            74.17  
                                                  $10,087.01

EXPENSE:  
Convention Expense Telephone                   681.90  
Consultant Contract Service and Supplies (Inv. #4,5,6) 3,876.36  
                                                  $ 4,558.26

Respectfully submitted,

Benjamin C. Pratt  
Secretary/Treasurer
PROPOSED BUDGET 1995 - FLORIDA CHAPTER, APWA

INCOME:

- Now Account $1,362.57
- Scholarship Fund 172,480.34
- Active Assets Account 33,176.72
  
  $207,019.63

- Attached Receipts Detail 112,500.00
  
  $319,519.63

EXPENSE:

- Attached Expense Detail 77,450.00
  
BALANCE: $242,069.63
# PROPOSED BUDGET 1995–96

American Public Works Association

ANNUAL CHAPTER FINANCIAL REPORT

Chapter: **FLORIDA**

Report for Calendar Year *1995–96*

## INCOME

<table>
<thead>
<tr>
<th>(1)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Allied/Special Membership Dues</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Branch Dues</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Chapter Assistance</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Chapter Dues</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Chapter Rebates</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Contributions/Sponsorships</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td>Exhibit Space Sales</td>
<td>$ 75,000.00</td>
</tr>
<tr>
<td>Interest/Dividends</td>
<td>$ 3,000.00</td>
</tr>
<tr>
<td>Publication Sales</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Product Sales</td>
<td>$ 500.00</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>$ 30,000.00</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>$ 0.00</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>$ 1,000.00</td>
</tr>
</tbody>
</table>

**TOTAL INCOME**

$ 112,500.00

---

(1) If Advertising Income is reported, the Advertising Expense (G-2-5) portion of this report must be completed and submitted with the Annual Report. All expenses associated with Advertising Income should be reported separately on G-2-5.

---

G-2-1
Revised 09/94
EXPENSES

Audio Visual $2,000.00
Awards/Fellowships/Scholarships $12,000.00
Bank Charges/Fees $0.00
Books and Publications $0.00
Chapter Officer Travel $1,500.00
Consultants/Subcontractor Fees $5,000.00
Decorations $0.00
Dues and Subscriptions $0.00
Equipment Rental (Auto Comm Ctr) $5,500.00
Equipment Repair and Maintenance $1,000.00
Facility Costs (Annual Convention) $25,000.00
Food and Beverage (Exec. Bd, Mtgs) $12,000.00
Freight $0.00
Honorariums $1,250.00
Items for Resale $500.00
Legal and Audit Fees $0.00
Office Repairs and Maintenance $0.00
Office Rent and Parking $0.00
Office Supplies $250.00
Postage $100.00
Printing and Production $150.00
Priority Delivery (Federal Express) $150.00
Salaries and Wages (Mtgs, arrgts) $450.00
Telephone (Auto Comm Ctr) $1,000.00
Temporary Help $100.00
Transportation $500.00
Utilities $0.00
Miscellaneous Expenses (Ranch Reseates) $9,000.00

TOTAL EXPENSES $77,450.00
American Public Works Association  
ANNUAL CHAPTER FINANCIAL REPORT

Chapter: Florida ________________________________ Report for Calendar Year ________________

INCOME

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advertising</td>
<td>$</td>
</tr>
<tr>
<td>Allied/Special Membership Dues</td>
<td>$</td>
</tr>
<tr>
<td>Branch Dues</td>
<td>$</td>
</tr>
<tr>
<td>Chapter Assistance</td>
<td>$</td>
</tr>
<tr>
<td>Chapter Dues</td>
<td>$</td>
</tr>
<tr>
<td>Chapter Rebates</td>
<td>$</td>
</tr>
<tr>
<td>Contributions/Sponsorships</td>
<td>$ 29,842.11</td>
</tr>
<tr>
<td>Exhibit Space Sales</td>
<td>$ 97,126.63</td>
</tr>
<tr>
<td>Interest/Dividends</td>
<td>$ 7,304.85</td>
</tr>
<tr>
<td>Publication Sales</td>
<td>$</td>
</tr>
<tr>
<td>Product Sales</td>
<td>$</td>
</tr>
<tr>
<td>Registration Fees</td>
<td>$ 31,712.97</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>$</td>
</tr>
<tr>
<td>Miscellaneous Income</td>
<td>$</td>
</tr>
<tr>
<td>Change in asset value</td>
<td>$ 47,035.42</td>
</tr>
</tbody>
</table>

**TOTAL INCOME**

$ 213,021.98

---

(1) If Advertising Income is reported, the Advertising Expense (G-2-5) portion of this report must be completed and submitted with the Annual Report. All expenses associated with Advertising Income should be reported separately on G-2-5.
## EXPENSES

<table>
<thead>
<tr>
<th>Expense</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Audio Visual</td>
<td>$ 264.00</td>
</tr>
<tr>
<td>Awards/Fellowships/Scholarships</td>
<td>$ 171.00</td>
</tr>
<tr>
<td>Bank Charges/Fees</td>
<td>$ 386.78</td>
</tr>
<tr>
<td>Books and Publications</td>
<td>$</td>
</tr>
<tr>
<td>Chapter Officer Travel</td>
<td>$ 652.66</td>
</tr>
<tr>
<td>Consultants/Subcontractor Fees</td>
<td>$ 38,809.01</td>
</tr>
<tr>
<td>Decorations</td>
<td>$</td>
</tr>
<tr>
<td>Dues and Subscriptions - Branch Dues</td>
<td>$ 18,878.29</td>
</tr>
<tr>
<td>Equipment Rental</td>
<td>$</td>
</tr>
<tr>
<td>Equipment Repair and Maintenance</td>
<td>$</td>
</tr>
<tr>
<td>Facility Costs</td>
<td>$ 25,960.18</td>
</tr>
<tr>
<td>Food and Beverage</td>
<td>$ 33,678.15</td>
</tr>
<tr>
<td>Freight</td>
<td>$</td>
</tr>
<tr>
<td>Honorariums</td>
<td>$</td>
</tr>
<tr>
<td>Items for Resale</td>
<td>$</td>
</tr>
<tr>
<td>Legal and Audit Fees</td>
<td>$</td>
</tr>
<tr>
<td>Office Repairs and Maintenance</td>
<td>$</td>
</tr>
<tr>
<td>Office Rent and Parking</td>
<td>$</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>$ 22.66</td>
</tr>
<tr>
<td>Postage</td>
<td>$ 1,158.00</td>
</tr>
<tr>
<td>Printing and Production</td>
<td>$ 14,232.75</td>
</tr>
<tr>
<td>Priority Delivery (Federal Express)</td>
<td>$</td>
</tr>
<tr>
<td>Salaries and Wages</td>
<td>$</td>
</tr>
<tr>
<td>Telephone</td>
<td>$ 2,398.01</td>
</tr>
<tr>
<td>Temporary Help</td>
<td>$</td>
</tr>
<tr>
<td>Transportation</td>
<td>$ 275.00</td>
</tr>
<tr>
<td>Utilities</td>
<td>$</td>
</tr>
<tr>
<td><strong>Miscellaneous Expenses (See next page)</strong></td>
<td>$ 11,768.44</td>
</tr>
</tbody>
</table>

**TOTAL EXPENSES**

$ 148,654.93
**TOTAL INCOME**  $213,021.99  
**TOTAL EXPENSE**  $148,654.93  
**NET INCOME/(LOSS)**  $64,367.05  

**CASH BALANCE-JANUARY 1**  $207,041.87  
**CASH BALANCE-DECEMBER 31**  $271,408.92  
**DEPOSIT FOR FUTURE ACTIVITY (DEDUCT)**  

**REVISED TOTAL**  

<table>
<thead>
<tr>
<th>CASH IN BANKS</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank DWR - Operating</td>
<td>$265,232.79</td>
</tr>
<tr>
<td>Bank DWR - Convention</td>
<td>$6,176.13</td>
</tr>
<tr>
<td>Bank</td>
<td></td>
</tr>
<tr>
<td>Bank</td>
<td></td>
</tr>
<tr>
<td>Savings &amp; Loan</td>
<td></td>
</tr>
<tr>
<td>Savings &amp; Loan</td>
<td></td>
</tr>
<tr>
<td>Savings &amp; Loan</td>
<td></td>
</tr>
</tbody>
</table>

**TOTAL CASH IN BANKS**  $271,408.92

(Attach a copy of each reconciled Bank Statement as of December 31)

**NOTE:** Cash in Banks must agree with CASH BALANCE-DECEMBER 31 shown on Annual Report.

The Annual Financial Report must be forwarded to APWA Headquarters no later than February 15.

DWR - Dean Witter Reynolds, Inc.

**Miscellaneous expense**  
- Convention prizes and miscellaneous  $6,398.44  
- Chapter phone system  $5,370.00  

$11,768.44

**G-2-3**  
Revised 09/94
American Public Works Association
TREASURER'S STATEMENT
ANNUAL CHAPTER FINANCIAL REPORT

Chapter: Florida Report for Calendar Year 1995

Chapter Depositories:
List the Names and Addresses of all depositories of Chapter Funds utilized during the year and the name and account for each. (NOTE: The APWA Internal Revenue Service Identification Number is 36-2202880. This is to be used on all Chapter accounts.)

Report prepared by: ___________________________ Date: __________

Chapter Treasurer

Type or Print Name: Benjamin C. Pratt

I hereby certify that the Chapter Audit Committee has:
1. Reviewed all bank statements and reconciliations.
2. Examined all canceled checks, accounting for numerical sequence, and verified documents supporting disbursements.

I further certify that this report fairly and accurately reflects the Chapter financial activity for the year just ended.

Signed: ___________________________ Date: __________
Chairman, Audit Committee

Type or Print Name: ___________________________

In reviewing the bank reconciliations, did you request a bank cut-off statement and personally reconcile the balance shown on the statement to the books? Yes________ No________

G-2-4
Revised 09/84
### Total Asset Value as of December 31, 1995

<table>
<thead>
<tr>
<th>Net Change in Asset Value</th>
<th>0.00</th>
</tr>
</thead>
</table>

| Value of Pledged Assets as of 12/31/95 | 0.00 |
| Change in Value of Pledged Assets | 0.00 |
| Assets Delivered | 0.00 |
| Assets Sold | 0.00 |
| Assets Bought | 0.00 |
| Total | 0.00 |

| Value of Pledged Assets as of 1/1/95 | 0.00 |
| Change in Value of Pledged Assets | 0.00 |
| Assets Delivered | 0.00 |
| Assets Sold | 0.00 |
| Assets Bought | 0.00 |
| Total | 0.00 |

### Changes in Asset Value for 1995

<table>
<thead>
<tr>
<th>% of Total</th>
<th>1995</th>
<th>1994</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Other</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Money Market Funds</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Stocks/Options</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Corporate Fixed Income</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Mutual Funds</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Government Securities</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Mutual Funds</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Corporate Fixed Income</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Stocks/Options</td>
<td>0.00</td>
<td>0.00</td>
</tr>
<tr>
<td>Money Market Funds</td>
<td>0.00</td>
<td>0.00</td>
</tr>
</tbody>
</table>

### Income Summary for 1995

#### Activity Summary for 1995

| Value of Pledged Assets as of 1/1/95 | 0.00 |
| Change in Value of Pledged Assets | 0.00 |
| Assets Delivered | 0.00 |
| Assets Sold | 0.00 |
| Assets Bought | 0.00 |
| Total | 0.00 |

### Summary of Activity Categories for 1995

#### Activity Summary (Year End)

### 1995 Active Assets Annual Summary Statement

Dean Whitter Reynolds Inc.