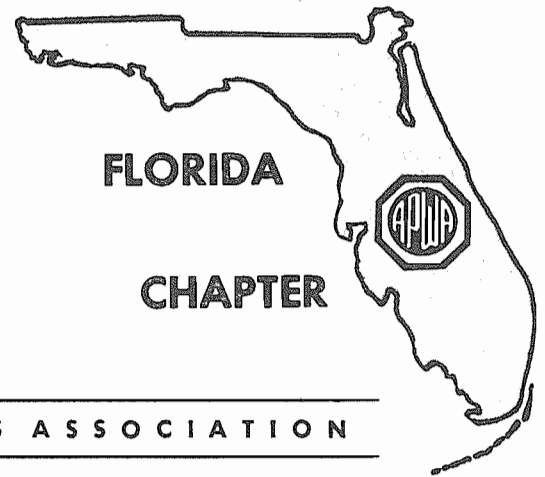


PRESIDENT: Russell C. Smith, P. O. Box 551, Daytona Beach, Florida 32017

VICE PRESIDENT: William Harper, 1200 Eddy Allen Road, Melbourne, Florida 32901

SECRETARY-TREASURER: William P. Warner, City Hall, Lakeland, Florida 33802



THE AMERICAN PUBLIC WORKS ASSOCIATION

MINUTES OF ANNUAL BUSINESS MEETING
APRIL 30, 1970

MUNICIPAL AUDITORIUM - JACKSONVILLE BEACH, FLORIDA

In conjunction with the Florida Chapter's Tenth Annual Conference and Equipment Show, the annual business meeting was held on April 30, 1970. The following members were present:

Charles W. Matheny, Jr.	R. E. Cobb	George R. Hollingsworth
Wade W. Umberger	C. D. Carpenter	Carl B. Alexander
Timothy E. Goodrow	C. D. Collins	Alan Hardin
Charles J. Kaniss	E. E. Bentley	C. W. Temby
Robert B. Golden	C. H. Rowland	Milton H. Davis
Daniel Mvcci	William Harper	E. Glenn Hennig
Peter A. Loganzo	P. E. Kinsey	Roger V. White
Wayne Jump	William P. Warner	Stephen Masson
C. W. Poston	John K. Allison	William Fagan
C. N. Harvel	H. P. Brock	Roger Nooe
D. J. Terp	W. E. Brown	William H. Bell
John Chasteen	V. J. Usina	A. E. (Gene) Sessions
Franklin Hunt	P. D. Silver	C. E. Peterson
Hoyt B. McLendon	Paul Kane	John Bergacker
E. J. Clark	Barnell Terrell	Al Penfield
John M. VanDyke	Stephen L. Van Norden	J. L. Greene
Henry Cappello	J. Grady Phelps	Don Carew
N.M. Ulsch, Sr.	Sal Capitano	Wendell Huber
Clyde Allen	E. S. Kelly	
E. J. Thomson	Coles Bannerman	

J. B. Druse and L. P. Tottle of the State of Florida Division of Health, M. D. Bogue, EHS-PHS, Regional Environmental Control Division, Atlanta, Georgia, Charles B. Kenahan, U. S. Bureau of Mines, Washington, D.C. and Myron Calkins, APWA National Vice President and a special guest of the Chapter were also present.

APPROVAL OF MINUTES:

In the absence of President Russell C. Smith who was unable to attend due to illness, Vice President William R. Harper called the meeting to order at 9:30 a.m. Minutes of the last meeting were read and approved.

TREASURER'S REPORT:

Treasurer's report was approved as presented.

1971 CONFERENCE SITE SELECTION COMMITTEE:

William R. Harper, Committee Chairman, reported that after surveying all sites from which invitations had been received for hosting the 1971 Chapter Conference, the committee recommended Ft. Myers. Motion was made and passed that Ft. Myers be designated as the site of the 1971 Conference with the dates to be established later.

NOMINATING COMMITTEE:

The Nominating Committee consisting of E. Glenn Hennig, Chairman, Coles Bannerman and Paul Kane recommended that the following members be elected as Chapter Officers for the year 1971:

President: William R. Harper, Melbourne
Vice President: William P. Warner, Lakeland
Secretary-Treasurer: C. E. Peterson, Panama City

The Nominating Committee also recommended that the following be elected to the Executive Committee representing the "even" numbered Sections as indicated for terms of two years beginning January 1, 1971, except for Roger Nooe, Section X, who will in addition complete the unexpired term of F. J. DeLozier, Jr.:

Section II Coles Bannerman, Tallahassee
Section IV P. E. Kinsey, Jacksonville Beach
Section VI E. Jack Clark, Tampa
Section VIII Milton H. Davis, Ft. Pierce
Section X Roger Nooe, Ft. Myers
Section XII Stephen Masson, South Miami

There being no nominations from the floor, motion was made and passed that the recommendations of the Nominating Committee be accepted.


MISCELLANEOUS:

William W. Fagan, Regional Director, APWA commented on the value of a periodic Chapter Newsletter and encouraged the continuation of such a publication. Acting President William R. Harper pointed out that the success of a Newsletter depended upon news items and other material furnished by the membership. He requested that anything considered of interest to the membership be forwarded to one of the officers for inclusion in future Newsletters.

Mr. Fagan also suggested that consideration be given to establishing a permanent Secretary-Treasurer to provide continuity in the maintenance of records and other important aspects of the Chapter business. He thought that possibly the charter should be amended to provide for such an office as well as for First and Second Vice Presidents. Acting President Harper stated that this matter would be brought before the next meeting of the Executive Committee for discussion and consideration.

Mr. N. M. Ulsch, Sr. who is handling the making of arrangements for the Florida Chapter dinner in Dallas this year reported on the progress to date. He has had some difficulty in getting information on suitable restaurants but expects to complete satisfactory arrangements in advance of the Dallas meeting.

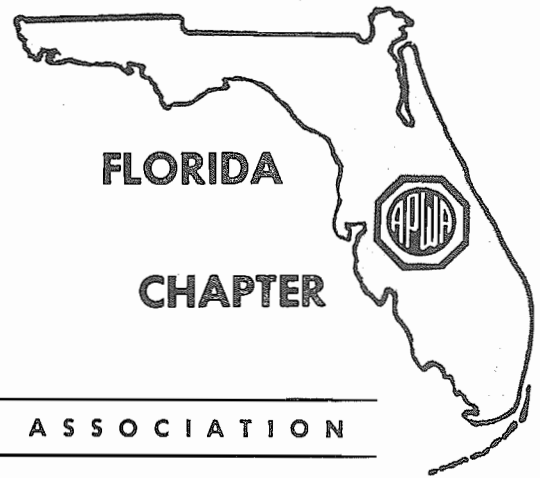
There being no further business to be considered, the annual business meeting adjourned at 10:30 a.m.


William P. Warner
Secretary-Treasurer

PRESIDENT: Russell C. Smith, P. O. Box 551, Daytona Beach, Florida 32017

VICE PRESIDENT: William Harper, 1200 Eddy Allen Road, Melbourne, Florida 32901

SECRETARY-TREASURER: William P. Warner, City Hall, Lakeland, Florida 33802



THE AMERICAN PUBLIC WORKS ASSOCIATION

MINUTES OF EXECUTIVE COMMITTEE MEETING
JACKSONVILLE BEACH, FLORIDA
MAY 1, 1970

Acting President William R. Harper on short notice called a special meeting of the Executive Committee of the Florida Chapter, APWA, at 3:00 p.m. on May 1, 1970 at the City Auditorium, Jacksonville Beach to consider some urgent business. The following committee members were present:

William R. Harper, Vice President	Milton H. Davis
William P. Warner, Secretary-Treasurer	Donald Carew
P. E. Kinsey	Stephen C. Masson
R. E. Cobb	
Roger Nooe	

The following committee members were absent:

Russell C. Smith, President (illness)	E. Jack Clark
C. E. Peterson (Failed to receive notice)	Dick Minster
N. D. Rowell	William Cross
George A. Harden	

NOTE: Possibly others who were in Jacksonville Beach and were not in attendance failed to receive notice of meeting also.

Also in attendance were the following additional chapter members: N. M. Ulsch, Sr., E. Glenn Hennig, William Fagan and Paul Kane.

APPROVAL OF MINUTES AND TREASURER'S REPORT:

These items were presented and approved at the annual business meeting on the previous day.

MISCELLANEOUS:

1. The problem of selecting a suitable restaurant for the annual Chapter dinner in Dallas in September was discussed. A motion was made and passed authorizing the Secretary-Treasurer to reimburse Mr. N. M. Ulsch, Sr. an amount not to exceed \$50.00 for expenses incurred by going to Dallas one day earlier than he normally would to make necessary arrangements for the dinner.

2. There was considerable discussion concerning the appointment of a

permanent Secretary-Treasurer as proposed by Mr. William Fagan at the annual business meeting. The requirement of APWA that the Chapter have an active member in the office of Secretary-Treasurer was recognized and the suggestion made that possibly some retired individual would be interested in serving on a continuing basis as secretary or assistant to the annually elected Secretary-Treasurer for the purpose of maintaining permanent records and handling other appropriate details of the Chapter. The Executive Committee is to pursue this approach at a later date.

3. Motion was made, seconded and passed that the Secretary-Treasurer pay \$50.00 to Mrs. Francis Smith, Secretary to City Manager P. E. Kinsey for her excellent assistance in organizing the annual conference in Jacksonville Beach. Payment of the \$50.00 has been made.

4. The Executive Board established a maximum of \$10.00 for the price of a ticket to members attending the Annual Chapter Dinner in Dallas in September.

5. The preparation of a resolution of appreciation to Jacksonville Beach for hosting the 1970 Annual Chapter Conference and letters of appreciation to exhibitors was directed and authorized. The latter will be forwarded when complete addresses of all exhibitors are provided by the conference General Chairman.

6. The Executive Committee expressed its regrets that President Smith was unable to attend the Annual Conference due to illness and directed the Secretary-Treasurer to convey these regrets to Mr. Smith on behalf of the Committee and wish him a rapid recovery.

7. The Committee instructed that a letter of condolences be sent by President Smith to the family of the late Karl B. Stallings, Immediate Past President of APWA who just recently passed away.

There being no further business to be considered, the meeting adjourned at 4:00 p.m.


W. P. Warner
Secretary-Treasurer

MINUTES OF EXECUTIVE COMMITTEE MEETING
DALLAS, TEXAS
September 30, 1970

During the Annual American Public Works Association Congress and Equipment Show the Executive Committee of the Florida Chapter met at 12:00 noon on September 30, 1970 at the Statler Hilton Hotel in Dallas, Texas, President Russell C. Smith presiding. The following members were present:

Russell C. Smith, President	E. Jack Clark
William Harper, Vice-President	R. E. Cobb
William P. Warner, Secretary-Treasurer	Milton H. Davis
C. E. Peterson	Stephen Masson

The following Committee members were absent:

N. D. Rowell	Dick Minster
George A. Hardin	Roger Nooe
P.E. Kinsey	Donald Carew
William Cross	

Also in attendance were the following additional Chapter members: Immediate Past President E. Glenn Hennig, N. M. Ulsch, Sr., Coles Bannerman, Bill Bryant, Paul Kane and Joe Garcia.

APPROVAL OF MINUTES AND TREASURER'S REPORT

The minutes of the last meeting on May 1, 1970 and Treasurer's Report as of September 25, 1970 were presented and approved.

MISCELLANEOUS

1. A discussion was held regarding the 1971 Annual Chapter Meeting for which Ft. Myers has been selected as the site. Roger Nooe, who would be General Chairman for the arrangements, is to be contacted regarding preliminary arrangements for the meeting.

2. The matter of appointing an Assistant Secretary-Treasurer to assure continuity of bookkeeping, record keeping, etc. was discussed. President Smith is to contact Don Carew who had previously indicated that he might be available for such a position. A Committee consisting of Russell C. Smith, William Harper, and W. P. Warner is to establish the duties of an Assistant Secretary-Treasurer and present its recommendation to the Executive Committee for approval.

3. N. M. Ulsch, Sr. was designated to handle the arrangements for the Chapter dinner during the 1971 APWA meeting which will be held in Philadelphia.

4. Motion was made, seconded and passed to limit attendance at the Annual Dinner to Florida Chapter members and invited guests.

5. Considerable discussion was held on the scholarship fund. President Smith is to write the beneficiaries of the \$2,500.00 scholarship fund at Florida State University to assure that such beneficiaries are aware of the source of assistance toward their college education. Bill Bryant suggested that consideration be given to initiating a scholarship fund to supplement the pay of selected young city employees as an incentive to attract qualified personnel to work in the field of Public Works for municipalities.

6. The Secretary-Treasurer read a letter which he had received from Mr. Don Veller, Executive Director of the Southern Scholarship and Research Foundation, Inc. through which foundation our present \$2,500.00 permanent scholarship is administered. Mr. Veller explained the policies of the Foundation and provided the names of two recipients of assistance under our scholarship.

7. Motion was made, seconded and approved that the Secretary-Treasurer pay the registration fee of \$35.00 for Stephen Masson to attend the Annual Meeting of the Florida League of Municipalities in Miami Beach during the first part of the week of October 25, 1970. Mr. Masson was to occupy a table near the registration desk in order to distribute APWA membership literature to Florida League delegates in an effort to solicit new members from this group.

8. Motion was made, seconded and approved reaffirming the practice of paying the hotel room rent for the Chapter Presidents at each National APWA meeting. The Committee recognizes that the President of the Chapter is faced with expenses during the year which are beyond that normally experienced by other members of the Committee and is therefore entitled to some supplement of funds from the Chapter.

9. The Secretary-Treasurer was requested to write a letter on behalf of the Chapter to Bill Fagan congratulating him on the honor of being elected Vice-President of the American Public Works Association for 1970.

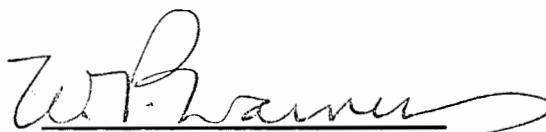
10. The Secretary also was requested to write Mr. Jim Wade of Dempster Brothers, Inc. thanking this firm for the use of their hotel suite, and accompanying hospitalities, for our Dallas Executive Committee Meeting.

11. Recognizing that the By-Laws of the Florida Chapter are in need of certain revisions and up-dating, the Secretary-Treasurer was authorized to prepare a draft of such By-Laws for consideration by the Executive Committee and ultimate adoption by the Chapter membership. The Secretary-Treasurer reported that he had brought to the attention of President Smith the apparent need for establishing the official relationship of the Immediate Past President, and possibly all Past Presidents, to the Executive Committee, and that in his opinion this could best be done by amendment of the By-Laws.

12. The Secretary-Treasurer presented a financial report on the 1970 Annual Chapter Conference and Products & Equipment Show prepared by Conference General Chairman P. E. Kinsey. A profit of \$2,104.90 was realized and deposited in the Chapter bank account.

There being no further business to be considered, the meeting adjourned at 2:00 p.m.

Respectfully submitted,



W. P. Warner
Secretary-Treasurer

MINUTES OF THE EXECUTIVE COMMITTEE

ORLANDO, FLORIDA

December 5, 1970

The Executive Committee of the Florida Chapter met at 9:00 a.m. on December 5, 1970 at the Downtowner Motor Inn in Orlando, Florida, President Russell C. Smith presiding. The following members were present:

Russell C. Smith, President	R. E. Cobb
William Harper, Vice-President	Milton H. Davis
W. P. Warner, Secretary-Treasurer	Roger Nooe
C. E. Peterson	Donald Carew
George A. Hardin	Steve Masson
E. Jack Clark	

The following Committee members were absent:

N. D. Rowell (Retired)	P. E. Kinsey
William Cross	Dick Minster

Past Presidents in attendance were William W. Fagan, E. Glenn Hennig, and Coles Bannerman.

N. M. Ulsch, Sr. of Jacksonville and William F. Coleman of Tallahassee were also in attendance.

The meeting opened with the invocation being given by Glenn Hennig, following which a pledge of allegiance was made to the flag.

APPROVAL OF THE MINUTES AND TREASURER'S REPORT:

Since copies of the minutes of the meeting of the Executive Committee in Dallas on September 30, 1970 were previously furnished to the Executive Committee members, a motion was made that the reading of the minutes be dispensed with and that said minutes be approved. Motion was seconded and carried. The treasurer's report as of December 3, 1970 was read and approved.

MISCELLANEOUS:

1. N. M. Ulsch, Sr. led a discussion regarding the proposed annual Chapter dinner during the national APWA meeting next September in Philadelphia, Pennsylvania. Mr. Ulsch stated that he had investigated as a result of the request of some Chapter members, the possibility of holding this dinner in Smithfield, New Jersey as was done some years ago during the APWA meeting in Atlantic City, New Jersey. He stated that the distance would be approximately 60 miles from Philadelphia, requiring a bus ride of approximately one hour and ten minutes, and that two buses would be required for transportation to Smithfield at a cost of \$90.00 each. Mr. Fagan pointed out that due to the time and distance involved in the Smithfield trip, he doubted that any of the national APWA officers would be able to accompany the Florida group if invited. Others pointed out that the distance and cost of transportation would be considerably in excess of that experienced in other years. The Committee requested Mr. Ulsch to research restaurants in the immediate Philadelphia area, in addition to the Smithfield facility, and present his findings at the annual meeting in Ft. Myers, at which time a restaurant would be selected for the Chapter dinner.

2. A report was provided by Roger Nooe, General Chairman, 1971 Chapter Conference, on the plans for the Florida Chapter 1971 Annual Conference and Equipment & Products Show which is to be held in Ft. Myers on April 28-30 and May 1, 1971. All meetings and equipment & products displays, both indoors and outdoors, will be held at the Ft. Myers Exhibition Hall. Mr. Nooe reported on

the results of his survey of motel accommodations, and on his recommendation the Committee agreed to select the Holiday Inn which is four blocks from the Exhibition Hall as the headquarters motor inn for the Conference. This motel has guaranteed a minimum of 120 rooms at a rate of \$10.00 for single and \$15.00 for double occupancy. Additional details on this meeting will be formulated at the Executive Committee meeting scheduled for January 23, 1971.

3. The subject of the appointment of an assistant to the elected Chapter Secretary-Treasurer, which has been under consideration and discussion for some time, was again brought up by President Smith for possible action. Motions were made, seconded, and passed as follows:

(1) That such an individual be appointed by the Executive Committee with the title of Executive Secretary. This individual would be responsible to the Chapter President and would serve as principal assistant to the Secretary-Treasurer in maintaining continuity of records and other Chapter business from year to year; (2) Executive Secretary would serve at the pleasure of the Executive Committee; and (3) Chapter will reimburse Executive Secretary for all reasonable expenses as approved by the President, not to exceed \$600.00 in any one year for travel to attend official meetings.

4. Donald Carew, Director of Public Works of Lake Worth and Representative from District XI, who plans to retire from municipal work at some time during the first part of 1971, has indicated that he would be available for appointment as Executive Secretary, Florida Chapter. This being the case, a motion was made, seconded, and passed that Donald Carew be appointed Executive Secretary under the terms and conditions described previously herein. Mr. Carew accepted the appointment effective January 1, 1971.

5. Steve Masson suggested that the Chapter should possibly consider the preparation of an annual budget each year. Although the preparation of a budget without having more firm information on anticipated annual income and expenditures would be rather difficult, the Secretary-Treasurer agreed to prepare a preliminary budget for 1971, based on our financial experience for the past several years, and present same for consideration by the Executive Committee at the meeting to be held in January, 1971.

6. The Secretary-Treasurer had prepared a review draft of the proposed changes and amendments in the Florida Chapter By-Laws which draft was delivered to the Executive Committee prior to the December 5, 1970 meeting. The Committee discussed the By-Laws in general and Charles Peterson suggested an addition to Article IV, Section 1-C which proposed that the immediate past President be an Executive Committee Member-at-Large for one year immediately following his term as President. The addition suggested by Mr. Peterson would assure the filling of this Member-at-Large post in the event the immediate past President was not available to serve. Bill Fagan suggested that an Article be included in the By-Laws providing for the election and term of office for the House of Delegates member from the Chapter. The Secretary will incorporate these in a second draft of the proposed By-Laws for review by the Committee members and past Presidents prior to the January Committee meeting.

7. The Secretary-Treasurer brought to the attention of the Committee that some Section Representatives had not attended any of the Executive Committee meetings since being elected or appointed. The Committee reconfirmed the policy that two consecutively unexcused absences will disqualify an Executive member from further membership on the Committee. In this connection, the names of

prospective representatives from District IX are to be recommended by Roger Nooe and Jack Clark, and from District V by Russell C. Smith.

8. Letters from the Chicago office regarding certain awards and honorary memberships were read. The Committee requested the incoming President to appoint an awards recommendation committee which would be responsible for nominating candidates for these various awards in 1971.

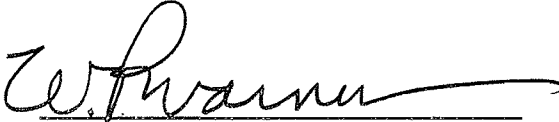
9. Alan Hardin read a letter from the Florida Chapter Scholarship recipient student at Florida State University, Bryant Eric Bateman, of Fort Walton Beach, who expressed his appreciation for the valuable assistance he was receiving as a result of our permanent scholarship. He is majoring in Electronic Engineering and has a 3.4+ grade average.

Bill Fagan reported that the Executive Committee of the Institute of Municipal Engineering, APWA, would meet in Sarasota on March 22 and 23 and the APWA Board of Directors would also meet in Sarasota on March 24, 25 and 26, 1971.

Bill Harper was requested to write APWA President Myron D. Calkins inviting Mrs. Calkins and him to be guests of the Florida Chapter at the Ft. Myers April-May annual meeting.

Due to the lateness of the hour, the three last items on the President's agenda were postponed for discussion at the next Executive Committee meeting.

There being no further business to come before the Committee the meeting adjourned at 12:00 noon.


W. P. Warner
Secretary-Treasurer

FLORIDA CHAPTER A.P.W.A.
TREASURER'S REPORT JAN. 1, 1970

Cash on Hand. Nov. 15, 1969	\$1,700.00	
Educational Fund Savings Account Account	<u>1,300.75</u>	\$3,000.75
Checking Account		

Receipts:

Interest on Certificates of Deposit	\$ 21.25	
Fourth Quarter Refund	<u>233.14</u>	\$ 254.39
		<u>\$3,255.14</u>

Disbursements:

Check No.		
121- LeChateau Rest. (Exec. Comm. Dinner)	\$ 161.78	
122- Holiday Inn (Exec. Comm. Breakfast)	47.60	
123- Holiday Inn (Exec. Rooms)	56.16	
124- Cheryl Rose- Postage	<u>4.00</u>	\$ 269.54

Cash on Hand Jan. 1, 1970	\$1,700.00	
Educational Fund Savings Account	<u>1,285.60</u>	<u>\$2,985.60</u>
Checking Account		

Respectfully Submitted:

Approved:

William Harper
William Harper
Sec-Treasurer

H. L. Maxwell
H. L. Maxwell
Chairman Audit Comm.

FLORIDA CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
REPORT OF TREASURER - April 30, 1970

<u>Cash on Hand as of January 1, 1970:</u>		
Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>1,285.60</u>	
Total		\$2,985.60

<u>Receipts:</u>		
Interest on Certificate of Deposit 3/23/70	\$ 21.25	
First Quarter Refund, A.P.W.A. 3/2/70	246.87	
Refund of Advance to Solid Wastes Management Conference	200.00	
Total	<u> </u>	<u>\$ 468.12</u>

<u>Total of Cash and Receipts</u>		\$3,453.72
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Disbursements:

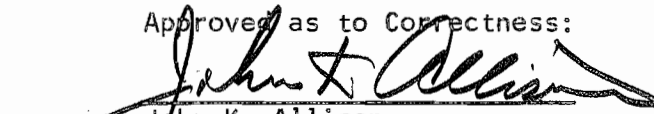
<u>Check No.</u>	<u>Payee</u>		
125	LeChateau Restaurant (Executive Committee Dinner)	\$ 144.95	
126	P. E. Kinsey (Social Hour Exp.)	18.49	
127	Cheryl Rose (Sec. Asst.-6 months)	25.00	
128	Holiday Inn, Jax. Bch. (Officers' Motel Room & Executive Board Breakfast)	115.04	
129	Voided		
130	Voided		
131	Voided		
132	City of Lakeland (Data Processing Ser.)	10.00	
133	Solid Wastes Mgr. Conf. (Russell Susag)	200.00	
134	City of Lakeland (Metered Stamps for Mailing Minutes - Newsletter)	23.46	
135	City of Lakeland (1,200 Gummed Address Labels)	4.50	
136	City of Lakeland (Multilith Printing)	7.50	
137	Russell C. Smith (Reimbursement of Travel Exp. to House of Del. Meeting)	86.14	
138	Southern Printing Company (2,000 Letterheads)	39.05	
Total		<u> </u>	\$ 674.13

<u>Cash on Hand as of April 30, 1970:</u>		
Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>1,079.59</u>	
Balance as of April 30, 1970		\$2,779.59

Respectfully Submitted:

Approved as to Correctness:


 William P. Warner
 Secretary-Treasurer


 John K. Allison
 Chairman, Audit Committee

Financial Report

Tenth Annual Conference
Florida Chapter, American Public Works Association
Jacksonville Beach, Florida
April 29 - May 2, 1970

INCOME

Space Rental-Products & Equipment Show			\$2,410.00
Men's Pre-registration	130	@ 20.00	2,600.00
Men's Arrival Registration	45	@ 22.00	990.00
Ladies' Pre-registration	19	@ 10.00	190.00
Ladies' Arrival Registration	12	@ 11.00	132.00
One Day Registration	8	@ 5.00	40.00
Extra Banquet Tickets	6	@ 10.00	60.00
Extra Ladies' Luncheon Tickets	3	@ 4.00	12.00
Extra Mayors' Luncheon Tickets	1	@ 5.00	5.00
Golf Tournament Tickets	16	@ 4.00	64.00
Dinner Theater Tickets	69	@ 8.50	586.50
Contribution-City of Jacksonville Beach			<u>120.00</u>
		TOTAL INCOME	\$7,209.00

EXPENDITURES - Products & Equipment Show

Lawton Displays (Booth set-up)	\$584.48
J. Wilton Smith (tablecloths, paint, coffee)	18.18
City of Jacksonville Beach (Supplies)	4.40
McDuff Appliances (Prize-Color TV)	180.40
Westinghouse Supply Co. (Prize-Radio)	20.80
Budd Steele Distributor (Prize-Wristwatch)	22.50
J. L. Griffis (Prize-Razor)	20.56
Trophy Center (Golf Trophies)	30.42
Capitol Paints (Paint, Tape)	7.70
Movie Screen Rental	5.20
Overtime Labor (Auditorium)	86.00
Electricians Labor (power to booths)	137.89

Financial Report - Tenth Annual Conference
 Florida Chapter, American Public Works Association
 Jacksonville Beach, Florida

Dorris Kinsey (reimbursement, cont'd)

Ticket stock & perforation
 Program paper stock
 Stationery, envelopes
 Postage
 Refreshment & tips - Chapter room
 Transportation - speaker
 Banquet, luncheon & theater tickets for Chapter guests
 and City employees who served on Conference
 committee.

Refreshments for Chapter suite	\$ 49.40
Coffee Breaks (general sessions)	18.33
Tips (motel personnel)	4.00
Automobile expenses - City employee (22 mi @ 10¢)	2.20
Refunds - Registrations fees	<u>87.00</u>
TOTAL EXPENDITURES - CONFERENCE	<u>\$3,934.81</u>

RECAP - INCOME & EXPENDITURES

Income from Products & Equipment Show	\$2,410.00
Income from Registration and other sources	<u>4,799.00</u>
TOTAL INCOME	\$7,209.00

Expenditures - Products & Equipment Show	\$1,169.29
Expenditures - Conference	<u>3,934.81</u>
TOTAL EXPENDITURES	\$5,104.10

PROFIT RETURNED TO CHAPTER TREASURY	\$2,104.90
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Number of men attending conference	175
Number of ladies attending conference	31
Number of companies exhibiting in the show	51

FLORIDA CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
REPORT OF TREASURER - September 25, 1970

Cash on Hand as of April 30, 1970:

Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>1,079.59</u>	
Total		\$2,779.59

Receipts:

Interest on Certificate of Deposit 6-20-70	21.25	
Interest on Certificate of Deposit 9-21-70	21.25	
Second Quarter Chapter Refund	246.87	
Third Quarter Chapter Refund	246.87	
Jacksonville Beach Annual Chapter Meeting	<u>2,104.90</u>	
Profit Check 8-5-70		
Total		<u>\$2,641.14</u>

Total of Cash and Receipts

\$5,420.73

Disbursements:

<u>Check No.</u>	<u>Date</u>	<u>Payee</u>	
139	5-1-70	William Harper (Misc. Expenses Annual Meeting for V.P., APWA)	\$ 17.00
140	5-1-70	Mrs. Francis Smith (Annual Meeting Secretary's Secretary)	50.00
141	6-24-70	N. M. Ulsch, Sr. (Postage, Long Distance Telephone Calls arranging Dallas Dinner)	10.00
142	7-29-70	City of Lakeland (Printing of Minutes, Newsletter & Treasurer's Report)	28.00
143	7-15-70	City of Lakeland (Stamp Meter Service for Minutes & Newsletter)	49.44
144	9-11-70	N. M. Ulsch, Sr. (Extra Expense in Dallas on Chapter Dinner)	50.00
145	9-23-70	Watson's Office Supply (Book-keeping Supplies - APWA Request)	<u>19.01</u>
Total			\$ 223.45

Cash on Hand as of September 25, 1970:

Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>3,497.28</u>	

Balance as of September 25, 1970

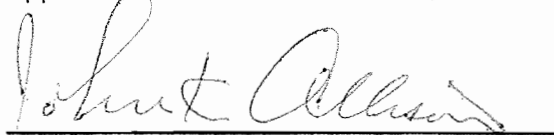
\$5,197.28

Respectfully Submitted:

Approved as to Correctness:



William P. Warner
Secretary-Treasurer



John K. Allison
Chairman, Audit Committee

FINANCIAL STATEMENT
ANNUAL FLORIDA CHAPTER DINNER
DALLAS, TEXAS
September 29, 1970

Place of Dinner: La Tunisia Restaurant
Number of Dinners Served: 68
Number of Members Paying: 67 @ \$10.00
Number of Non-paying Guests: 4
Number of Members Paying but not eating: 3

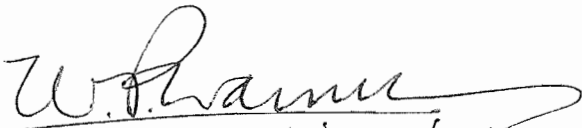
RECEIPTS

38 Members by cash (Thru N. M. Ulsch, Sr.)	\$380.00	
29 Members by check	<u>290.00</u>	
Total Receipts		\$670.00

DISBURSEMENTS

Dallas Transit System		
Bus Trans. paid in cash by N. M. Ulsch, Sr.		
from Cash Receipts	\$ 50.75	
La Tunisia Restaurant (Total)	<u>917.13</u>	
Total Disbursements		<u>\$967.88</u>

NET COST TO CHAPTER FOR DINNER \$297.88


Sec. - Treas., Florida Chapter, APWA

FLORIDA CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
REPORT OF TREASURER - December 3, 1970

Cash on Hand as of September 25, 1970:

Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>3,497.28</u>	
Total		\$5,197.28

Receipts:

Fees from Members attending Annual Dinner in Dallas September 29, 1970	\$ 619.25	
Total		<u>\$ 619.25</u>

Total of Cash and Receipts \$5,816.53

Disbursements:


<u>Check No.</u>	<u>Date</u>	<u>Payee</u>		
146	9-29-70	LaTunisia Restaurant (Annual Chapter Dinner)	\$ 917.13	
147	10-20-70	Florida League of Munic- ipalities (Registration Fee- Stephen Masson)	35.00	
148	10-01-70	Statler Hilton Hotel, Dallas (Hotel Bill, Chapter President)	138.80	
	Total			\$1,090.93

Cash on Hand as of December 3, 1970:

Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>3,025.60</u>	

Balance as of December 3, 1970 \$4,725.60

Respectfully Submitted:


William P. Warner
Secretary-Treasurer

FLORIDA CHAPTER
AMERICAN PUBLIC WORKS ASSOCIATION
REPORT OF TREASURER - December 31, 1970

Cash on Hand as of December 3, 1970:

Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>3,025.60</u>	
Total		\$4,725.60

Receipts:

APWA Membership Refund, 4th Quarter, 1970	\$ 246.89	
Total		<u>\$ 246.89</u>

Total of Cash and Receipts

\$4,972.49

Disbursements:

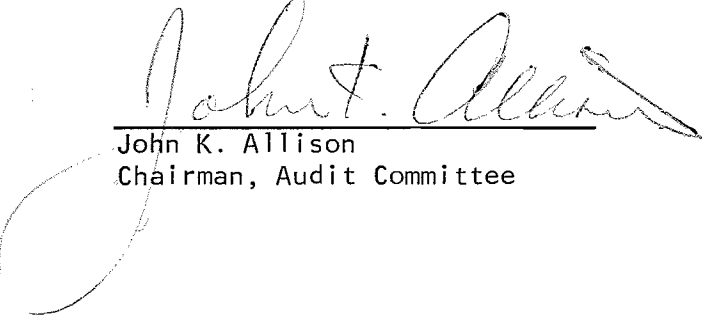
<u>Check No.</u>	<u>Date</u>	<u>Payee</u>		
149	12-5-70	E. Glenn Hennig (Reimbursement for dinner expenses for Executive Committee 12-4-70)	\$	36.59
150	12-5-70	Downtown Motor Inn (Executive Committee Breakfast and Misc. Hotel Expenses)	\$	84.69
151	12-23-70	Southern Printing Co. (1971 Letterhead & Envelopes)	\$	62.30
152	12-23-70	E. Trankle (Maintaining Membership list on Computer Printer during 1970)	\$	25.00
153	12-23-70	Georgie Jones (Secretary's Secretary 1970)	<u>\$</u>	<u>25.00</u>
		Total		\$ 233.58

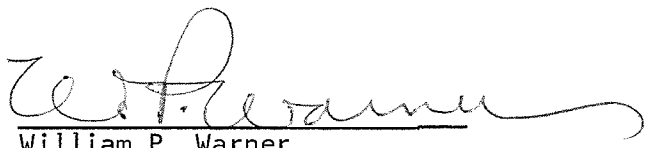
Cash on Hand as of December 31, 1970:

Educational Fund Savings Account	\$1,700.00	
Checking Account	<u>3,038.91</u>	
Balance as of December 31, 1970		\$4,738.91

Approved as to Correctness:

Respectfully Submitted:


John K. Allison
 Chairman, Audit Committee


William P. Warner
 Secretary-Treasurer

APWA
FLORIDA CHAPTER
MINUTES OF EXECUTIVE BOARD
JACKSONVILLE, FLORIDA
January 31, 1970

The Executive Committee of the Florida Chapter, APWA, met on January 31, 1970 at the Holiday Inn in Jacksonville Beach. The following committee members were present:

Russell C. Smith, President	P. E. Kinsey
William R. Harper, Vice President	E. Jack Clark
William P. Warner, Secretary-Treasurer	R. E. Cobb
C. E. Peterson	Milton H. Davis
George A. Hardin	Steve Masson

The following committee members were absent:

N. D. Rowell	F. Jas. DeLozier, Jr.
John Berry	Donald Carew
Dick Minster	

Also in attendance were the following chapter members: Coles Bannerman, E. Glenn Hennig, Paul Kane, N. M. Ulsch, Sr., and John S. Wyckoff.

APPROVAL OF MINUTES:

The meeting was called to order at 8:45 a.m. by President Russell C. Smith; minutes of the last meeting, November 22, 1969, were read by the past Secretary-Treasurer William R. Harper, certain minor corrections were made and then approved by the committee.

TREASURER'S REPORT:

The treasurer's report, a copy of which is attached, was presented by Mr. Harper and approved by the committee.

REPORT OF CONFERENCE PLANS:

1. P. E. Kinsey, General Chairman for the Annual Chapter Conference and Products & Equipment Show to be held at Jacksonville Beach from April 29 through May 2, presented a progress report on the plans to date. Mr. Kinsey also presented the conference financial statement as of January 30, 1970 reflecting the receipts from pre-registration fees, rental for space, and donations, and obligations made to January 30, 1970. He also presented the operating budget for the conference based on estimated receipts and expenditures. He was well pleased with the interest and reaction from products and equipment firms and urged all members to inform those firms which have not made arrangements for space either inside or outside to do so at their earliest convenience.

2. There was considerable discussion regarding the program for the conference. A suggestion was made that no more than possibly five subjects be selected for panel discussion. The importance of selecting well qualified moderators for each panel was emphasized, possibly with the panel members being utilized to answer and discuss questions directed to them by the moderator as well as from the audience. It was felt that a more effective exchange of ideas could be achieved in this manner. President Smith appointed a committee consisting of C. E. Peterson, Steve Masson, Jack Clark, Milton Davis and Dick Cobb to work with Mr. Kinsey in developing panel discussions and other program features. A motion was made, seconded, and passed selecting the title, "Tenth Annual Conference and Products & Equipment Show"

for the printed program for the 1970 April-May conference.

3. President Smith is to write a letter inviting APWA Vice-President Myron Calkins of Kansas City to attend our 1970 annual conference.

COMMITTEE ASSIGNMENTS President Smith made the following assignments:

1. Education Committee - Alan Hardin. Mr. Hardin is to work with Dr. Russ Susag of the University of Florida in this connection.

2. 1971 Conference Site Selection Committee - W. R. Harper, Chairman, Steve Masson, and Paul Kane.

3. Nominating Committee - E. Glenn Hennig, Chairman, Coles Bannerman, and Paul Kane.

MISCELLANEOUS:

1. N. M. Ulsch, Sr. volunteered to again handle the making of arrangements for the Florida Chapter, APWA, Annual Congress Dinner which will be held in Dallas, Texas this year.

2. The Secretary-Treasurer was requested to develop a list of new members and delinquent members based upon information received periodically from National Headquarters, APWA.

3. The Executive Committee authorized the payment of \$25.00 to the past Secretary-Treasurer's secretary, Mrs. Cheryl Rose, for secretarial services rendered during the last half of calendar year 1969 to the Secretary-Treasurer.

4. The committee authorized President Smith to write a letter to Donald Carew and express the committee's concern over his recent illness and wishing him a rapid recovery.

5. Committee member Alan Hardin suggested the establishment of a chapter library to include public works material and information. It was pointed out that the Florida League of Municipalities has much of this desired information and might be interested in expanding in this field. President Smith is to write to Executive Director Gordon Butler concerning this matter.

6. President Smith urged committee members to promote National Public Works Week in their respective areas and to recommend any one in Florida who might warrant consideration for selection as one of the National Top Ten Men in Public Works.

7. President Smith informed the committee that F. J. DeLozier, Jr. had resigned as the committee representative from Section X effective February 1, 1970. This resignation came about as a result of change in employment by Mr. DeLozier. The resignation was accepted by the committee with his successor to be selected at the April-May meeting.

8. John Berry, committee representative for Section V, has also resigned effective immediately. William Cross, City Engineer of Ormand Beach was nominated and approved by the committee to complete the term of Mr. Berry.

There being no further business to be considered, the committee meeting was adjourned at 11:30 a.m.

Respectfully Submitted,



W. P. Warner, Secretary-Treasurer

February 18, 1970